

**Minutes of the Meeting held on
Monday 18 May 2026**

Present: Councillors Anderson, Fratter, Hewson, Leighton
In attendance: Sally Lawrence (Clerk and RFO), Councillor Horrill

26/27 - 01 Election of Chair

Cllr Anderson was proposed as Chair. All agreed.
Cllr Anderson signed the Acceptance of Office declaration as Chair.

26/27 – 02 Declaration of Office and Disclosure of Pecuniary Interest declaration

The councillors completed and signed the Acceptance of Office declarations
And the Disclosure of Pecuniary Interest returns.

26/27 - 03 Apologies: To receive apologies and approve reasons for absence

Cllr Whiteley, Alison Carey

26/27 – 04 Public Session.

0 attendees

26/27 – 05 Minutes of the meeting of 16 March 2026

To approve and sign the minutes

The minutes were approved and signed.

To deal with any matters not on the agenda

No matters arising.

26/27 – 06 Reports from City and County Councillors

Cllr Batho sent his apologies.
Cllr Horrill presented her report - appended
Cllr Hewson arrived at 19:48

The consultation regarding the changes to election frequency was discussed.
The councillors were in agreement that the preferred option was 4 years + 2 years.
At this stage some of agenda item 26/27 -12 was discussed.

26/27 – 07 Report from Neighbourhood Watch

Report received from Alison -
All quiet at the moment thankfully, nothing significant to report.
On Friday 5th June at 3.30 p.m. there will be a Police beat Surgery at the village hall garden.
Please come along !

26/27 - 08 Reports from Wardens and Representatives

a. Trees

Cllr Anderson reported that the tree at 1 Cricket Close is encroaching on the Recreation Ground (this maybe WCC land – to follow up).
Work to completed after the summer, 3 quotes to be sought.

b. Pond

Nothing to report.

c. Burial and Memorial Ground

V Chapman queried why a section of the burial ground has not been mowed. To follow up.
The tree works are complete and look good.
She also advised that she will try another year with wildflower seeds in the new flowerbed and that weed and feed was applied in April.

Mowing

Cllr Fratter had nothing to report. Cllr Anderson confirmed that the grass under the benches have been strimmed. The grass at Cricket Close has been cut by WCC and the cuttings left.
It was queried who owns the sign under the Cricket Close sign signposting the Recreation Ground/Cricket as it needs replacing. To check whether this sign is owned by WCC.

d. Footpaths

Nothing to report.

e. Highways

Nothing to report.

a. Church Yard

Nothing to report.

26/27 – 09

Review of representatives’ portfolios

Portfolios unchanged except that Cllr Leighton will take on Sustainability.

26/27 - 10

Arqiva Site update

Nothing to report

26/27 – 11

Update on Village Design Statement

Cllr Hewson has been working on updating this, a few tweaks required. A village consultation will be required. There is a query on whether Design Codes can be included in the refresh.

26/27 – 12

Asset of Community Value – The Fox & Hounds Public House

The application to register The Fox as an asset of community value has been updated and the application will be lodged with WCC.

The current status of The Fox was discussed and it was proposed that the community Meet voluntarily to discuss as appropriate.

26/27 – 13

Lengthsman visit – 24 June

Suggestions were painting the trough and the footpath next to Greenways.

26/27 – 14

Planning

All items - neutral/no comment.

The current enforcement cases were noted,

New Applications

Date Rec'd	Number	Address	Description	Status
22/04/2026	26/00841/LIS	Pond House Peach Hill Lane Crawley	Alterations to the property including: removal of infill to the entrance portico, demolition of small single storey extensions to the rear of the property, window and door alterations where required, interior modifications, services installation, replacement of gutters, repairs to building fabric and south boundary wall.	Current
20/04/2026	26/00816/TPC	The White House Peach Hill Lane Crawley	Two small conifer trees of unknown type. Both in poor condition as shaded by large beech trees. One of the trees is covered in ivy and leaning close to neighbour's house as well as the road. Its roots are under the brick and flint wall. I would like to fell both trees to ensure they don't fall or cause damage to the wall and neighbour's house. Happy to replant trees in a more appropriate space.	Current
10/04/2026	26/00735/TPO	Pear Tree Cottage Peach Hill Lane Crawley	Tree 1: Yew. Fell.	Current (commenting now closed)

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Recent Decisions

Date Rec'd	Number	Address	Description	Status
26/03/2026	26/00649/APN	Land To The North Of Winchester Road Stockbridge Road Crawley Hampshire	Formation of fertiliser storage lagoon	Decided
09/03/2026	26/00488/APN	Land at New Barn Lane Crawley Hampshire	Two steel portal framed agricultural buildings	Prior approval not required
27/02/2026	26/00402/LIS	Oak Cottage Peach Hill Lane Crawley	Moving internal doorway placement in false wall between entrance hall and lounge. Removal of red brick facade to uncover original surrounding.	Decided – Permitted (24/04/2026)
			Installation of nets in eaves to deter pigeons from nesting and causing damage to the property. Removal of bathroom inclusive of walls in guest room at back of house. It is unsympathetic to the character of the house.	
20/02/2026	26/00353/TPO	Tall Trees Peach Hill Lane Crawley	Remove all ash, sycamore and western red cedar located at edge of woodland in area between parallel fences along W boundary of Tall trees ? renewal of consent 18/02018/TPO Reason - original tree works not completed by previous owner. Trees of limited amenity value and or poor, part failed or invasive to native woodland, compromising growth of better quality early mature trees in garden. T1 beech (offsite) ? reduce crown on N, W and S sides by 3m, max 50-75m, prune wound diameter, retaining a crown spread of 6N, E 10 S7 and W 7. Repeat of previous crown pruning consented by 20/1663/TPO. Reason: to reduce overhang to road and parking area. T2 beech ? Reduce lowest branch on E side to point of first primary lateral. Reason ? hazard beam formation with lateral split and exposed heartwood on upper side of branch. Risk of failure to garage. T3 beech ? remove smaller stem to W side of group of 4 stems. Reason ? suppressed. To allow growth of better trees within group. T4 sycamore (offsite to E) ? Remove lowest 2 limbs on W stem (see photos). Reason: to improve prospects for row of early mature trees in garden.	Decided – Permitted (20/04/2026)
20/02/2026	26/00355/TPO	The Walled Garden Peach Hill Lane Crawley	Removal of 3 apple trees in north east corner of the rear garden. All appear diseased; some have rotten limbs. Our garden is located in the conservation area of the village of Crawley hence the request to carry out the work to the affected trees.	Decided – no objection (07/04/2026)
03/02/2026	26/00202/TPC	St Marys Church Rooms Peach Hill Lane Crawley	Crawley Burial Ground: T1 Ash - Pollard to approximately 4-5m (limbs have failed into public area). T2 Sycamore - Remove dead tree.	Decided – no objections
02/02/2026	26/00165/TPO	Pern Cottage Peach Hill Lane Crawley	Submitted as 26/00165/TPO. G1 Yew Hedge - Cut back over extended growth to boundary	Decided – no objections
			G2 Cotoneaster - Reduce crown of 3 trees approximately 1m to limit overhang and shading	

26/27 – 15 Finance

- a. Appointment of Internal Auditor 2026/27**
It was agreed to appoint John Murray as Internal Auditor for 2026/27.
- b. Approval of Annual Governance Statement 2025/26**
Statements 1-9 in Section 1 were considered and the answers approved for signature by the Chair and Clerk.
- c. Approval of Accounting Statement 2025/26**
Section 2 boxes 1-11 were presented to the Parish Council by the RFO and unanimously approved and then signed by the Chair.
- d. Annual audit arrangements BDO LLP – conflict of interest form**
The conflict-of-interest form completed by the RFO unanimously agreed ‘no conflict’ and then signed by the chair.
- e. Review of Internal Audit report 2025/26**
Note 1 Assertion 10 – to add privacy notice to the website. On the matter of cyber insurance, the current insurer do not provide this cover.
Note 2 – Pension Regulator to be updated.
Note 3 – it was confirmed that there was no burial ground income in 2025/26
Note 4 – documents are now mainly received electronically and filed. Other hard copy documents Are scanned where appropriate.
Other comments were noted.
- f. Recent transactions – to approve income and expenditure since last meeting.**

2025/26 transactions

Payments

Date	Ref	Payee	Details	£
20/03/2026	PV55	C&D Trees	Burial Ground tree works	3,168.00
31/03/2026	PV56	Clerk	March pay	459.66
31/03/2026	PV57	HCC	March Newsletter	38.00
				3,665.66

Payments PV55-P57 2025/26 were approved

Receipts received - noted

Date	Ref	Payee	Description	£
16/03/2026	RV05	HMRC	VAT refund 1.2.25 to 31.01.26	2,168.21

Signed.....

Dated

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2026/27 transactions

Date	Ref	Payee	Details	£
05/04/2026	PV01	Green Smile	Grounds Maintenance	475.54
06/04/2026	PV02	DM Payroll	Payroll service 26/27	144.00
12/04/2026	PV03	HALC	2026/27 Affiliation fee	269.00
15/04/2026	PV04	GPMSG	Transfer to GPT	5,000.00
22/04/2026	PV05	T Anderson	APM drinks	80.00
22/04/2026	PV06	Clerk	APM nibbles	53.99
22/04/2026	PV07	John Murray	IA 2025/26	400.00
28/05/2026	PV08	Clerk	April	463.46
05/05/2026	PV09	HMRC	April EE NI/Paye	3.30
05/05/2026	PV10	Green Smile	Grounds maintenance	475.54
				7,364.83

Payments PV01-PV10 2026/27 were approved.

Receipts received – noted

Date	Ref	Payee	Description	£
10/04/2026	RV01	WCC	Precept (50%)	10,750.00
15/04/2026	RV02	HMRC	Tax refund	99.56
02/04/2026	RV03	Bank	Interest	88.82
				10,938.38

g. Budget year to date.

Early stage of financial year, nothing to report.

26/27 - 16

Review of Governing Documents and Policies

Standing Orders – reviewed and no updates required.

26/27 – 17

Discuss and approve content of the May/June parish newsletter

To include items as discussed on the Agenda.

There being no other business the meeting closed at 9:18pm. The next meeting is 20 July 2026.

Signed.....

Dated

Report to Wonston & Micheldever Ward Parish Councils – May 2026

Elections for a third of the seats on the City Council were held on 7th May. Andy Adams was elected to represent the Wonston and Micheldever Ward with 1,332 votes. The majority was 202. There were 3,252 voters (2024: 2,892) in the Ward for this election, representing a turnout of 55.7% (2024: 49.1%) of the electorate. The LibDem group retains control of the City Council.

Following confirmation at the end of March that there will be 5 unitary councils as part of **Local Government reorganisation in Hampshire**, the Government has been requesting considerable amounts of information from the City Council in preparation for the huge changes ahead. While it will be possible to bring in some temporary staff to backfill the day-to-day activity that reorganisation will require, there is still a significant level of disruption for existing council services. Some extra funding has been announced, but most of the cost of reorganisation will come from existing council budgets.

The period allowed for comments on the planning application that seeks permission for a 2.7 million square foot **logistics hub in Popham** (on the South side of the A303 on our Ward boundary) has now ended. Many residents have been concerned about this very large industrial development that would have buildings of 25 metres in height and tens of thousands of vehicle movements each day. Many of these vehicles would use the A33 to and from Kings Worthy, so we welcome the proposed meeting with the Leader of Basingstoke Council to ensure these concerns are registered.

The officer in charge of **Community Assets** has been approached for his support of the parish application.

Community Governance Review: Stage two consultation launched. We are currently asking for people’s views on the proposal to create two new parish councils – one for the Winchester Town area and one for Kings Barton. All the information is on our website and we are holding drop in events should anyone like to ask questions in person: Monday 1 June 2026; The Courtyard, Guildhall, Winchester; 4-7pm **and** Wednesday 3 June 2026; Cala Sales Office, Monarchs Mead, Grenadiers Road, Kings Barton, SO22 6GR- 3-5pm

4-year parish Council election cycle. For those parish councils who have new/co-opted new councillors in 2026, the legislation that makes the new unitary council could make this a 4 + 2-year term. Really importantly, please remember, that if you hold elections outside of the cycle of the new unitary council, you will have to pay the full cost of the election.

South Downs National Park Authority – Launches R19 (Publication) consultation. The South Downs National Park Authority has published the South Downs Local Plan (Proposed Submission) for Regulation 19 consultation. You can read further details here: [South Downs Local Plan Proposed Submission](#). You can view the consultation documents here: [A New South Downs Local Plan - South Downs National Park Authority](#). Make your comments here: [Consultation Home - Keystone](#). Consultation period: 12 May to 23 June 2026 (closing at 23:59)

Hampshire and the Solent Devolution Briefing Pack - April 2026. We are pleased to share with you the April 2026 communications update with the latest developments from the Hampshire and the Solent Devolution Programme as we work towards creating the Combined County Authority (CCA) for the region which will come into being in Summer of 2026. This month’s update (contained in the link below) provides information on the development of Economic Development and Regeneration. [HatS CCA briefing pack \(April 2026\)](#)

Later this week at the **Annual Mayor Making Ceremony**, Stephen will be elected to be Deputy Mayor of Winchester for the next year before becoming Mayor in May 2027.

CRAWLEY PARISH COUNCIL – 18 MAY 2026

You can contact your City Councillors at any time, or you can catch us at any of the Parish Council meetings.

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Cllr Caroline Horrill

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