

**Minutes of the Meeting held on  
Monday 16 March 2026**

**Present:** Councillors Anderson, Fratter, Chapman, Hewson, Whiteley  
**In attendance:** Sally Lawrence (Clerk and RFO), Councillor Horrill, Cllr Warwick

**25/26 - 92      Apologies: To receive apologies and approve reasons for absence**  
None

**25/26 – 93      Public Session.**  
3 attendees

1 resident spoke regarding the benches, these are mown around, but not strimmed underneath. Could the Lengthsman be requested to strim under the benches?  
1 resident advised that there was debris including HCC signage on the corner from Littleton Road (the resident was advised to report the abandoned signage to HCC and the debris to the land owner).

**25/26 – 94      Minutes of the meeting of 19 January 2026**  
**To approve and sign the minutes**  
The minutes were approved and signed.  
**To deal with any matters not on the agenda**  
No matters arising.

**At this point Agenda item 6 b – The Pond was discussed.**

A resident (plus one other) spoke on how a community group of residents wish to increase the wildlife in and surrounding The Pond. Non-native species wildlife will be removed from The Pond by students from Sparsholt College. The next phase then will be to improve the water quality. The community group intend to apply for a grant from the Acorn (Bio-digester) grants fund for new plants etc.  
The community group is seeking support in principle for this project from the parish council; this will not be financial support. Cllr Fratter advised that £225 was ringfenced for The Pond and this could be utilised as part of the matched funding requirement of the grant application. The main proportion of matched funds will be raised by community fund raising. Cllr Warwick commented that a grant application could be made to her HCC 2026/27 grant funding allowance. Cllr Horrill also advised that there may be WCC funding available.

**25/26 – 95      Reports from City and County Councillors**  
Cllr Warwick presented her report (as appended) – the government response to devolution Has been pushed back, probably to the end of the month.  
Cllr Horrill presented her report (as appended).

**25/26 – 96      Report from Neighbourhood Watch**  
Contact has been made with Arqiva, and communications have resulted in their staff being reminded of their responsibilities to the village.  
The high use of dog poo bags has declined; however, it was commented that there have been abandoned bags on Hacks Lane.  
There have been reports of hare coursing and residents are asked to vigilant for lights in the fields etc.

**25/26 – 97      Reports from Wardens and Representatives**  
**a. Trees**

Cllr Anderson had reported a dangerous tree on the Stockbridge Road, but HCC had misunderstood where to attend. Cllr Warwick to follow this up.

**At this point item 9 Asset of Community Value- The Fox & Hounds Public House was discussed**

Cllr Hewson has prepared a statement to submit to WCC to list The Fox and Hounds Public House as an asset of community value. Cllr Hewson to update with further comments, Cllr Horrill can liaise with the team at WCC. It was clarified that the parish council are seeking the right to bid for the property, but any purchase will not be financed by the parish council. Any funding

would need to be raised by the residents.

**b. Pond**

This Item was discussed earlier in the meeting.

**c. Burial and Memorial Ground**

Cllr Chapman requested that once the burial ground tree works have been done, that gravel is replaced (review requirements once the trees removed).

Cllr Chapman advised that a bag of feed is required for the War Memorial. This purchase was agreed.

**d. Mowing**

Cllr Fratter will contact the contractor re: strimming under the benches

The Cricket Close grass area (only area cut by WCC), what is the schedule and would it be possible for it to be cut before May. **Action: Clerk**

**e. Footpaths**

Nothing to report.

**f. Highways**

Nothing to report.

**g. Church Yard**

Nothing to report.

**25/26 – 98 Arqiva Site update**  
Nothing to report

**25/26 –99 Acorn Biodigester – grant application**  
Cllr Hewitt has prepared a statement – to be submitted subject to the few changes suggested by Cllr Whiteley. Require the quote from Sovereign and a copy of the charity's latest accounts. **Action: Cllr Anderson/Clerk**

**25/26 – 100 Asset of Community Value – The Fox & Hounds Public House**  
This was item as discussed earlier in the meeting.

**25/26 – 101 Annual Parish Meeting Agenda**  
The meeting date is Wednesday 22 April at 7pm.  
Cllr Chapman advised that the speaker will be Stuart from The Boaz Project.

**25/26 – 102 IT Update(s)**  
The parish council IT policy is now on the website.  
The parish council data protection policy is now on the website.

**25/26 – 103 Parish Election (7 May 2026)**  
The councillors reviewed and discussed the parish election timetable and paperwork.  
Cllr Chapman resigned with immediate effect at this meeting.  
Cllr Chapman was thanked for all she has done for the parish council.

**25/26 – 104 Planning (see below)**  
The following was noted

**Annex A**

**New (updated) Applications**

Date Rec'd	Number	Address	Description	Status
27/02/2026	26/00402/LIS	Oak Cottage Peach Hill Lane Crawley Winchester Hampshire SO21 2PR	Moving internal doorway placement in false wall between entrance hall and lounge. Removal of red brick facade to uncover original surrounding. Installation of nets in eaves to deter pigeons from nesting	Current CPC - no comment
20/02/2026	26/00353/TPO	Tall Trees Peach Hill Lane Crawley Winchester Hampshire SO21 2PZ	Remove all ash, sycamore and western red cedar located at edge of woodland in area between parallel fences along W boundary of Tall Trees. Renewal of consent 18/02018/TPO	Current CPC – no comment
20/02/2026	26/00355/TPC	The Walled Garden Peach Hill Lane Crawley Winchester Hampshire SO21 2PR	Removal of 3 apple trees in north east corner of the rear garden. All appear diseased; some have rotten limbs. Our garden is located in the conservation area of the village of Crawley	Current CPC – no comment
02/02/2026	26/00202/TPC	St Marys Church Rooms Peach Hill Lane Crawley Winchester Hampshire SO21 2PZ	Crawley Burial Ground: T1 Ash - Pollard to approximately 4-5m (limbs have failed into public area). T2 Sycamore - Remove dead tree	Current

# CRAWLEY PARISH COUNCIL – 16 MARCH 2026

**Decided Applications**

Date Rec'd	Number	Address	Description	Status
02/02/2026	26/00196/TPC	Pern Cottage Peach Hill Lane Crawley Winchester Hampshire SO21 2PR	Cut back over extended growth to boundary G2 Cotoneaster - reduce crown of 3 trees approximately 1m to limit overhang and shading	Decided-no objections raised (09/03/2026)
08/12/2025	25/02498/TPC	Pern Cottage Peach Hill Lane Crawley SO21 2PR	T1 Cotoneaster - reduce & reshape canopy to limit overhang to properties T2 Yew - cut back overhang by 2m to clear cottage & overhead cable	Withdrawn (05/02/2026)

**25-26 – 105 Finance**

**a. Recent transactions – to approve income and expenditure since last meeting.**

Payments PV45-P54 were approved.

**Payments**

Date	Ref	To	Details	£
29/01/2026	PV45	S Lawrence	Clerk January	£456.46
04/02/2025	PV46	HCC	January Newsletter	£38.00
05/02/2026	PV47	Green Smile Ltd	Maintenance	£461.69
10/02/2026	PV48	S Lawrence	Dog Bin bags	£70.56
13/02/2026	PV49	Your Home Helpdesk	Microsoft Office review	£40.00
27/02/2026	PV50	S Lawrence	Clerk February	£456.46
20/02/2026	PV51	Information Commissioner	Data Protection fee	£47.00
05/03/2025	PV52	Green Smile Ltd	Maintenance	£461.69
26/02/2026	PV53	Currys Business Ltd	Microsoft Office	£255.98
06/03/2026	PV54	Focal IT	Reconfigure Laptop and install Microsoft Office	£120.00

**b. Budget year to date.**

Nothing unexpected to report.

**c. To confirm annual grounds maintenance contract for Green Smile Ltd for financial year 1 April 2026**

Contact to Increase from 1 April 2026 , the increase agreed is 3% (January CPI) – £396.28 + VAT per month. All approved.

**d. Burial Ground fees 2026/27**

The 2026/27 fees were approved as appended.

It was agreed that the Clerks remuneration increase from scale point 19 to scale point 20 from 1st April 2026, All agreed.

**25/26 – 105**

**Discuss and approve content of the March/April parish newsletter**

To include items as discussed on the Agenda.

**There being no other business the meeting closed at 9:15pm. The next meeting is 18 May 2026.**

**COUNTY COUNCILLOR PARISH COUNCIL REPORT MARCH 2026**

**Secondary School Admissions 2026**

Over 97% of Hampshire Year 6 children (13,548 pupils) have been offered a place at one of their top three preferred secondary schools for September 2026.

This reflects the continued commitment of Hampshire County Council to ensuring sufficient school places and supporting families through the admissions process.

**Helping Nature – Biodiversity Duty Report**

Hampshire County Council has published its first statutory Biodiversity Duty Report, outlining how the authority has conserved and enhanced biodiversity across Hampshire between January 2023 and December 2025.

The report demonstrates the Council's commitment to protecting and improving Hampshire's natural environment.

**Bus Service Improvements – £50m Investment**

Hampshire has secured £50m of Bus Service Improvement Plan (BSIP) funding, which will deliver significant improvements to bus services and infrastructure across the county.

This investment will support:

- Upgraded bus stops
- Real-time passenger information
- Fare initiatives
- Bus priority schemes
- Community-led transport grants

These improvements aim to increase passenger journeys and enhance connectivity for residents.

**County Budget 2026/27**

Hampshire County Council has approved its annual budget of £3.3 billion for 2026/27.

The budget will ensure the continued delivery of essential services to Hampshire's 1.4 million residents from April 2026, while addressing significant financial pressures and planning responsibly for the future.

For more details visit: <https://www.hants.gov.uk/News>

Cllr Jan Warwick  
Hampshire County Councillor – Winchester Downlands  
Jan.warwick@hants.gov.uk

**Winchester City Councillor report for Wonston, Micheldever Ward Parish Councils March 2026**

**Community Buildings Forum**

WCC held the first Community Buildings Forum at the end of January and over 40 people attended. The event was for anyone involved in running a community building in Winchester district and was an opportunity to learn, network and share ideas and challenges. Speakers shared information about the support their organisation could provide, on topics such as funding, governance, training and making buildings more sustainable with solar panels. The date for the next forum is not fixed yet, but we expect it to be in June/July.

Please can you encourage anyone involved with community buildings, village/parish halls, sports pavilions, and scout/guide huts in your ward to get in touch and let us know how we can support them. We will publish details of the March training on our website here: [Community Facilities - Winchester City Council](#) and the website also has other information that might be useful to them.

**Community Governance Review**

Following public consultation at the end of last year, the City Council is proposing to create two new parish councils, one for the centre of Winchester and the other covering the Kings Barton development. The first stage of a Community Governance Review sought views on creating a new council for the unparished area in the centre of Winchester and to consider if other neighbouring settlements that belonged to existing parish councils should be part of this new council area. There will be another consultation with the public in May to consider the details of these proposed new parish councils.

**Deputy Mayor**

Stephen has been selected by his colleagues to be Deputy Mayor of Winchester from May 2026, with the expectation that he will be Mayor of Winchester for the year from May 2027. This great honour will put Stephen at the heart of civic life across the whole district, greeting all official visitors to Winchester and attending many community events – big and small. He follows Patrick, who was mayor in 2020.

**Twinning with Ukraine**

The current Mayor of Winchester, Sudhakar Achwal, has signed a twinning agreement between Winchester and Nizhyn in Ukraine. Nizhyn is a historic city located in the Chernihiv region along the Oster River. It has a population of around 72,000 and is home to many historic buildings, including those housing its university - one of the oldest in Ukraine, founded in 1805.

**Full Council**

Full council was held on the 26<sup>th</sup> February when the budget for the year was set including a Council Tax rise of 2.99% and approval of the precept for Parish Councils.

**Local Plan**

We now know the local Plan will be finalised at full Council on the 24<sup>th</sup> March as the final report from the Inspector has been received following the final round of modifications. This will be important as in the meantime developers continue to promote unsuitable sites across the district. The next local plan will begin immediately and will take on board the new guidance in the NPPF for which the consultation has now closed. A call for sites has already been completed. The promotion of Popham Airfield in the Basingstoke and Deane Plan continues to be a concern as it now proposes over 4,000 new homes.

**Land request**

If you are aware of any small sites that might be suitable to build a small number of affordable homes, please let one of your Councillors know.

**You can contact your City Councillors at any time, or you can catch us at any of the Parish Council meetings.**

**Cllr Patrick Cunningham** - The Corner House, North Drive, Littleton SO22 6QA

Tel: 07866 367897. Email: [pcunningham@winchester.gov.uk](mailto:pcunningham@winchester.gov.uk)

**Cllr Stephen Godfrey** - 119 Downs Road, South Wonston SO21 3EH

Tel: 07903 809375. Email: [sgodfrey@winchester.gov.uk](mailto:sgodfrey@winchester.gov.uk)

**Cllr Caroline Horrill** - Wheatlands, Woodman Lane, Sparsholt SO21 2NS

Tel: 07710 067620. Email: [chorrill@winchester.gov.uk](mailto:chorrill@winchester.gov.uk)

**CRAWLEY PARISH COUNCIL**

**CRAWLEY BURIAL GROUND**  
Charges with effect from 1 April 2026

There is a fee chargeable for the purchase of a grave space with exclusive right of burial, and a second fee chargeable for the right of interment or reopening of a grave.

The fees set out below apply where the person, in respect of whom the right is granted, is or was a parishioner of Crawley or had been within the period of five years of the granting of the right, or had been earlier a parishioner for a period of twenty years.

The interment fees only will be waived for the burial of a minor (under 16 years), the purchase cost of a plot will still apply.

As the cost of maintaining the Burial Ground falls on the Parish Council precept, and is therefore met by Crawley parishioners, the Parish Council reserves discretion in making spaces available for non-parishioners. In considering the application of such discretion the Council will only consider granting a burial site where a connection with Crawley can be identified, and then permission will only be agreed after consultation with the Chairman and one other Councillor or any two Councillors in the Chairman's absence. If a grave space is made available, the fees for purchase and interment as scheduled below will be doubled.

**Purchase of a Grave Space and Exclusive Right of Burial**

**Earth grave 9 feet by 4 feet with exclusive right of burial  
for 100 years therein** **£230.00**

**Interment or Reopening of Grave** **£230.00**

The first fee (purchase of plot) is payable at the time of purchase: the second fee (interment) at time of burial.

These fees do not include the cost of digging the grave.

**Scattering or burial of cremated remains (In a purchased plot)** **£115.00**

**Monuments, Headstones and Inscriptions.**

**For the right to erect or place one of the following and for keeping in same repair**

- **A headstone up to 4 feet high or a flat stone** **£230.00**
- **A vase, tablet or additional inscription** **£115.00**
- **A replacement headstone** **£80.00**

**Placing a bench in the burial ground** **£210.00**

These fees, payable under Sections 214 and 215 and Schedule 26 of the Local Government Act 1972 and the Local Authorities (Cemeteries) Order 1977 were approved by Crawley Parish Council on 25 June 2018 and are subject to regular review. The previous restriction on kerbs was removed on 19 September 2005.