

# CRAWLEY PARISH COUNCIL – MINUTES 17 NOVEMBER 2025

## Minutes of the Meeting held on Monday 17 November 2025

**Present:** Councillors Anderson, Fratter, Chapman, Hewson  
**In attendance:** Sally Lawrence (Clerk and RFO), Councillor Horrill  
Alison Carey (Neighbourhood watch)

**25/26 – 58      Apologies: To receive apologies and approve reasons for absence**  
Apologies were received from Cllr Whiteley and Cllr Warwick (HCC)

**25/26 – 59      Public Session.**  
1 attendee

The MOP advised that Hampshire CC is downgrading the bus stop known as “The Rectory, Crawley”, located on the Littleton Road (aka Main Road) as the bus stop is buried in the hedge and no longer physically required.

This will become a Ghost Stop – so those villagers that know of its existence can hail a bus, but that will not be obvious to others, and this knowledge will erode over time. There is a need for a proper bus stop.

**Action: Clerk**

**25/26 – 60      Minutes of the meeting of 15 September 2025**  
**To approve and sign the minutes**  
The minutes were approved and signed.  
**To deal with any matters not on the agenda**  
No matters arising.

**25/26 – 61      Reports from City and County Councillors**  
Cllr Horrill presented her report (as appended) and Cllr Warwick’s report was circulated at the meeting (as appended).

**25/26 – 62      Report from Neighbourhood Watch**  
Alison advised that the Police and Crime Commissioner (PCC) has funding available for speed reduction initiatives such as Speed light-up signs, often called Vehicle Activated Signs. These signs require designated posts around say a village to enable the signs to be moved easily every 6 weeks.  
Crime: Rural crime, particularly from farms is on the increase. Please stay vigilant.

**25/26 – 63      Reports from Wardens and Representatives**

- a. Trees**  
The two trees that require attention in the burial ground were discussed. The councillors agreed that the parish council should fund the works required. Options are either to fell or reduce the limbs to make safe. According to the level of work selected the cost ranges from £700 to circa £2k. The price is a fair price sourced from the usual contractor. To select best option and proceed with the tree works. **Action Cllr Anderson**
- b. Pond**  
To check whether there are any costs with regard to the bore hole and report back to the next meeting.  
The Lengthsman usually clears the sluice gates (next visit January 2026)  
The annual pond clear up, and village litter pick will take place on Saturday 7<sup>th</sup> February – That is before the weekend of the open gardens in the village.  
**Action Cllr Anderson**
- c. Burial and Memorial Ground**  
Steve Collins confirmed that he empties the burial ground bin every fortnight.  
The memorial ground statues were well received, and the event was well supported. Thanks to The Fox for providing refreshments afterwards.
- d. Mowing**  
No issues with contractor.
- e. Footpaths**  
Greenways was discussed, two sections do become overgrown, ideally the whole length should be cut back.(noted that this will be a May task).  
Warren Farm have done a good job on their hedges.

Signed.....Date.....

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The footpath sign is still down.

**f. Highways**

Nothing to report.

**g. Church Yard**

Nothing to report.

**25/26 – 64**

**Arqiva Site update**

Nothing to report.

Under the Local Plan the site is still designated as protected employment land.

**25/26 - 65**

**Update on Village Design Statement (VDS)**

Cllr Hewson is working with Robert Adam to update the VDS.

Cllr Hewson to contact WCC Planning to see what is allowable as part of the refresh.

Questions to canvas the village are things like what facilities are desirable, to gather ideas and views.

**Action: Cllr Hewson**

**25/26 - 66**

**Gateways - £750 fee**

No update on this matter (establish with HCC whether the £750 licence fee is in perpetuity).

**Action: Cllr Anderson/Cllr Warwick**

**25/26 –67**

**Acorn Biodigester - grants.**

The probable replacement for the basket swing is going to be a spider's web frame.

To investigate funding options available.

**Action: Cllr Hewitt**

**25/26 - 68**

**Lengthsman – next visit 15 January**

Pond sluices.

**25/26 - 69**

**Asset of Community Value**

The Fox. WCC requesting more information.

**Action: Cllr Anderson and Cllr Horrill**

**25/26 –70**

**New provider for website/email hosting – Assertion 10 compliance**

- It was agreed to register CrawleyHampshirePC.gov.uk domain.
  - Gather more information/options cost.
- It was agreed to move the Parish Council from the Previous clerks Microsoft account to a business Microsoft account. To Investigate options for supporting this change.

**Action: Clerk**

**25/26 – 71**

**Planning (see below)**

Planning applications were noted

**Current Applications (2025)**

**Cllr Fratter disclosed an interest in item (1)**

Date Rec'd	Number	Address	Description	Parish response	Council
(1) 28/10/2025	25/02203/FUL	Crawley Court Peach Hill Lane Crawley Winchester Hampshire SO21 2QA	(RETROSPECTIVE) The siting of 11 storage containers on land	This is a retrospective application as an earlier application 24/01164/FUL was refused. The containers have been positioned on land that was previously a car park. Concerns are the visual impact and noise intrusion. This is a greenfield site, allowing this storage is in effect increasing the 'commercial' footprint of the property and this may lead to the	

Signed.....Date.....

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				storage site evolving into an even larger storage area. Therefore, there should be restrictions on the number of units allowed and noise/use limitations put in place. These conditions should be linked to the Arqiva site. Neutral
(2) 14/10/2025	25/02104/TPO	Bluebell Cottage Hacks Lane Crawley Winchester Hampshire SO21 2PY	T1 Horse Chestnut - Fell - Tree is diseased, infected with canker, phytophthora and has gonoderma bracket at its base. There are multiple lesions on the main stem with large splits and peeling bark.	No comment

## 25-26 - 72 Finance

### a. Recent transactions – to approve income and expenditure since last meeting.

Payments PV30-PV37 were approved and receipts noted.

#### Payments

Date	Ref	To	Details	£
03/08/2025	PV30	Zurich Municipal	Insurance 28/9/25 – 27/9/26	1,046.05
30/09/2025	PV31	Clerk	September	448.77
01/10/2025	PV32	Clerk expenses	Land Registry - fee	7.00
02/10/2025	PV33	HCC	Newsletter – September	38.00
05/10/2025	PV34	Green Smile Ltd	Ground Maintenance – October	461.69
09/10/2025	PV35	Clerk expenses	Land Registry – map	7.00
31/10/2025	PV36	Clerk	October	524.62
05/11/2025	PV37	Green Smile Ltd	Grounds Maintenance – November	461.69

#### Receipts

Date	Ref	From	Details	£
03/10/2025	RV04	Bank interest	Instant deposit	97.81

### b. Budget year to date.

Nothing unexpected to report. Planning advice budget will be carried forward to 2026/27.

**c. Budget for 2026-2027** – 2026/27 is an election year for Crawley PC, budget provision to allow for this. The budget will be confirmed at the January meeting.

**d. Precept for 2026-2027** – this will be confirmed at the January meeting.

### e. Burial Ground fees 2026-2027

To defer to the January meeting.

### f. Grant request to outside body

It was agreed to give £125 to Citizens Advice Winchester District

## 25/26 – 73

### Discuss and approve content of the November/December parish newsletter

To include items as discussed on the Agenda.

## 25/26 – 74

### Meeting dates for 2026

Parish meetings to be held on the third Monday (bi-monthly).

The Annual Parish Meeting to be held on Monday 20<sup>th</sup> April.

**There being no other business the meeting closed at 9.30pm. The next meeting is 17 November 2025.**

Signed.....Date.....

# CRAWLEY PARISH COUNCIL – MINUTES 17 NOVEMBER 2025

## Report to Wonston & Micheldever Ward Parish Councils November 2025 from Cllrs Cunningham, Godfrey and Horrill

### Food Waste Schedule

The roll out of the new food waste service continues in our ward.

Crawley - October/ majority November 2025

Littleton – November 2025

Micheldever - majority January 2026

Micheldever Station - January 2026

South Wonston - February 2026

Sparsholt - November 2025

Wonston/Sutton Scotney - February 2026

### New Town Update

The countryside around Micheldever Station has not been included in the Government's initial list for the development of new towns. While it is now unlikely that this will change before the next General Election, the threat remains. Basingstoke Council are pressing ahead with plans to allocate Popham Airfield to build 4,200 new homes as well as a large industrial distribution centre on the other side of the A303. Both of these huge developments will need major investment in infrastructure, much of it in and around Micheldever Station. If the Government provides any of this funding, the next list of new towns may well include Micheldever. You will be able to comment to Basingstoke and Deane Borough Council on their new draft Local Plan soon.

### Winchester Local Plan

Winchester City Council have received comments from the planning inspector on their new Local Plan following the recent Public Inquiry. The plan was found to be sound meaning that it can be implemented once changes have been applied. Notable among the changes is the removal of the policy to phase development on brownfield sites ahead of greenfield sites, so building in South Wonston and Sutton Scotney may start soon. Also, the time period for the plan which will now be 2020 to 2040 and the removal of the following sites from the Council's five-year housing land supply: Policy W9 Bar End Depot and Policy W2 Sir John Moore Barracks.

### Community Governance Review for the Winchester town area

The Council has launched the Community Governance Review for the Winchester Town Area. All the information can be found at [www.winchester.gov.uk/CGR](http://www.winchester.gov.uk/CGR). We want to ensure that everyone has the opportunity to have their say, so your support in sharing the consultation information and questionnaire is appreciated.

Please also be reminded about the upcoming drop-in events:

- Wednesday 12 November; Guildhall Winchester; 3 - 7pm
- Tuesday 18 November; Badger Farm Community Centre; 3 - 7pm
- Wednesday 26 November; Henry Beaufort School; 5 - 8pm
- Saturday 29 November; Guildhall Winchester; 10am - 2pm

If you have a question, please email [CGR@winchester.gov.uk](mailto:CGR@winchester.gov.uk)

### Reminder: Our Newsletter for Community Organisations is live

A reminder that our Newsletter for Community Organisations is up and running. The Community Connect Newsletter shares the latest updates on local support, resources, and opportunities available in the Winchester District.

If you know of any organisations in your ward who might find this useful, please encourage them to sign up via our website: <https://www.winchester.gov.uk/community-recreation/community-connect-newsletter>.

The first edition is also now available to view on our website. If you require assistance or want to find out more, contact: [communities@winchester.gov.uk](mailto:communities@winchester.gov.uk)

### Home Energy Advice

The Council-supported charity, Winchester Action on the Climate Crisis (WinACC) is offering free, impartial home energy advice. Contact WinACC to get help with home insulation, more efficient heating, solar panels, and energy generation via their website at [www.myhomemadebetter.org](http://www.myhomemadebetter.org)

Signed.....Date.....

# CRAWLEY PARISH COUNCIL – MINUTES 17 NOVEMBER 2025

## Funding Opportunity – Police and Crime Commissioner's Emerging Needs Fund (Road Safety)

Apply now for projects that improve road safety and reduce harm. Deadline: Friday 28 November 2025, 15:00 GMT. Funding available for items or projects that reduce deaths and serious injury on Hampshire roads. ➡ Apply here: Visit the Office of the Police and Crime Commissioner (OPCC) website.

**You can contact your City Councillors at any time, or you can catch us at any of the Parish Council meetings.**

Cllr Patrick Cunningham - The Corner House, North Drive, Littleton SO22 6QA Tel: 07866 367897. Email: pcunningham@winchester.gov.uk

Cllr Stephen Godfrey - 119 Downs Road, South Wonston SO21 3EH Tel: 07903 809375. Email: sgodfrey@winchester.gov.uk

Cllr Caroline Horrill - Wheatlands, Woodman Lane, Sparsholt SO21 2NS Tel: 07710 067620. Email: chorhill@winchester.gov.uk

## Hampshire County Councillor Jan Warwick – November update

### Parish Council Bus Shelter Grant Scheme

Hampshire County Council has launched a new grant scheme to help Parish Councils replace or refurbish any bus shelters they own or maintain– making them more attractive, visible, and welcoming for passengers. Funded through the Department for Transport's Bus Service Improvement Plan (BSIP) 2025/26 Bus Grant, this scheme is all about improving local infrastructure and encouraging more people to use public transport.

Up to £15,000 is available per shelter site – for either refurbishment or installation of a new shelter at an existing site. Applications are open now and must be submitted by 28 February 2026. Parish Councils will need to provide quotes from commercial suppliers as part of their application. For more details, including the application form and guidance, visit Hampshire County Council's website <https://www.hants.gov.uk/community/grants/grants-list/parish-council-bus-shelter-grant> or contact the Passenger Transport Team on [passenger.transport.enquiries@hants.gov.uk](mailto:passenger.transport.enquiries@hants.gov.uk)

### Hampshire Police & Crime Commissioner's Road Safety Grants

This grant funding opportunity is designed to support projects contributing to improving road safety in communities. Applicants are encouraged to propose initiatives that reflect this priority and demonstrate clear impact on reducing harm on our roads.

Please note the two online information sessions on Tuesday 4th November 1400 and Wednesday 5th November at 0930 (joining information below)

<https://www.hampshire-pcc.gov.uk/funding/applyforfunding>

### County Councillor Grants 2025-26

County councillor grants are now open for applications (until 27th February 2026). There are some new guidelines outlined below. Grants will continue to be available for Parish Councils; however, grants should not support normal business operation or projects that can be revenue funded (including through precepts) or funded through alternative sources like the Community Infrastructure Levy (CIL).  
<https://www.hants.gov.uk/community/grants/grants-list/county-councillor>

### MAJOR M27 CLOSURE – PLAN AHEAD THIS CHRISTMAS & NEW YEAR

If you're travelling over the festive period, please take note of the dates for the closure of the motorway between Southampton and Portsmouth. The M27 will be fully closed in both directions between Junctions 9 (Whiteley) and 11 (Fareham) from 8pm on 24 December 2025 until 4am on Sunday 4 January 2026. This closure is essential to install a brand-new four-lane underpass using an innovative engineering technique that avoids months of disruption later. But it does mean serious delays are expected.

What you need to know:

- Full closure J9–J11 in both directions.
- Diversion via the A27 (expect heavy traffic, especially 10am–4pm daily).

Signed.....Date.....

## CRAWLEY PARISH COUNCIL – MINUTES 17 NOVEMBER 2025

- Exit available: westbound at J11 (Fareham/Gosport) and eastbound at J9 (Whiteley/Park Gate).
- No westbound entry at J11 (towards Southampton/A32) and no eastbound entry at J9 (towards Portsmouth).

Please plan ahead for Christmas and New Year travel

I know this will cause significant inconvenience, and we thank local communities and road users for their patience while this vital work is carried out. This short closure for the innovative work will save months of additional disruption, lane closures and congestion.

<https://www.hants.gov.uk/transport/M27-junction-10/christmas-closure>



Signed.....Date.....