

CRAWLEY PARISH COUNCIL – MINUTES 15 SEPTEMBER 2025

Minutes of the Meeting held on Monday 15 September 2025

Present: Councillors Anderson, Fratter, Chapman, Hewson
In attendance: Sally Lawrence (Clerk and RFO), Councillor Horrill

25/26 – 40 Apologies: To receive apologies and approve reasons for absence
Apologies were received from Cllr Whiteley and Cllr Warwick (HCC)
Alison Carey (Neighbourhood watch)

25/26 – 41 Public Session.
0 attendees

25/26 – 42 Minutes of the meeting of 21 July 2025
To approve and sign the minutes
The minutes were approved and signed.
To deal with any matters not on the agenda
No matters arising.

25/26 – 43 Reports from City and County Councillors
Cllr Horrill presented her report (as appended) and Cllr Warwick's report was circulated at the meeting (as appended).

25/26 – 44 Report from Neighbourhood Watch
Neighbourhood Watch Membership: The email distribution list currently totals 120.
Crime: All is quiet in Crawley at the moment; this is despite the many car break ins in Harestock and Littleton in August and farm break in/ thefts of equipment over this last weekend.
Alison advised all to stay vigilant as the darker nights draw in

25/26 – 45 Reports from Wardens and Representatives

a. Trees

At the Burial Ground, a neighbouring tree appears to be dead. To check with the land owners whether any course of action is being considered.
There is a tree within the Burial Ground with dead branches – review and quote to be obtained from tree surgeons.

Action Cllr Anderson

b. Pond

The pond warden sent a report, the 'overflow' from the road into the pond is clogged with mud. He will endeavour to unblock this within the next few days. This is, of course, a design fault and will happen repeatedly as the highways authority uses the pond to take road run-off. To note as a Lengthsman task for their next visit in October.

A neighbour is planning to install a bore hole and has offered to supply fresh water to the pond. To check on impact on biodiversity and whether topping up the pond could cause highways issues. (check with HCC via Cllr Warwick). To check whether there are any costs with regard to the bore hole and report back to the next meeting.

Action Cllr Anderson

c. Burial and Memorial Ground

Cllr Chapman presented 2 flag pole options, both 6m tall but differing in the number of sections that make up the poles.

A vote was held on whether to purchase a pole, 1 vote for, 1 vote against and 2 neutral votes. It was agreed to defer the decision until the next meeting when Cllr Whiteley will be present.

At the Burial Ground, four councillors cleared up brambles and vegetation on the 13 September.

d. Mowing

No issues with contractor.

Cllr's Anderson and Fratter to discuss a new regime of moving the verges near the pond, in order to bring it back to a level of 'tidiness', currently stinging nettles and brambles

Signed.....Date.....

CRAWLEY PARISH COUNCIL – MINUTES 15 SEPTEMBER 2025

Action: Cllr Anderson & Cllr Fratter

e. Footpaths

Nothing to report.

f. Highways

Cllr Whiteley had provided a report advising that he had been in communication with a resident about traffic issues in the village.

HCC had advised that no further 'Not suitable for HGV' signs could be erected on routes into the village. Cllr Anderson advised that he had sent photographs of the road scene and damage to property to HCC and was awaiting response.

g. Church Yard

Nothing to report.

25/26 – 46

Arqiva Site update

Nothing to report.

25/26 - 47

Update on Village Design Statement (VDS)

Cllr Hewson is working on an update of the VDS wording to review the impact on the village. Newsletter item on consulting the parish on ideas for community projects.

Will update at the next meeting.

Action: Cllr Hewson

25/26 - 48

Gateways - £750 fee

To establish with HCC whether the £750 licence fee is in perpetuity.

Action: Cllr Anderson/Cllr Warwick

25/26 –49

TRO Proposal

Cllr Warwick had advised that she instructed the HCC officer dealing with this matter to 'politely decline' the request to allow motorised vehicles on the byways.

25/26 –50

Acorn Biodigester - grants.

The five parishes adjacent to the bio-digester have each been asked to put forward a village representative to attend board meetings. There will be two meetings a year. Cllr Anderson has a representative in mind, one that is not affiliated with any groups within the village.

25/26 - 51

Lengthsman – next visit 9 October

Trim the verge from the Gateway sign at the entrance of the village to the church.

Trim the entrance to Hack Lane.

To clear the road overflow near the pond.

25/26 - 52

Asset of Community Value

To apply to WCC to list The Fox Public House as an asset of community value. All agreed.

25/26 –53

Migration of website to a gov.uk domain

This is a requirement of Assertion 10 and is effective for the 25/6 AGAR. Clerk to provide A summary of what is required, and potential costs.

Action: Clerk

25/26 - 54

Planning (see below)

Planning applications were noted – no comment

Current Applications (2025)

Date Rec'd	Number	Address	Description	Status
(1) 18/06/25	25/01239/LDP	Land at New Barn Lane Crawley	Build steel framed agricultural barn, open fronted, with Yorkshire boarding to 3 sides above 1m high concrete precast walling. Roof to be profiled coated tin. Access track from Main Road to the site is in use. Concrete hard standings are in use. Drainage from the building will be to field ditches.	Current
(2) 19/06/25	25/01496/PNC4	Lower Farmhouse Stud Lane Crawley	Change of use from Agricultural storage to E(g) (i) Offices	Current

Signed.....Date.....

CRAWLEY PARISH COUNCIL – MINUTES 15 SEPTEMBER 2025

Current Applications

Date Rec'd	Number	Address	Description	Status
21/11/24	24/01725/FUL	The Cedar Lodge New Barn Lane	(May affect the setting of a Right of Way) Stationing of mobile home and change of use of land	Current
29/8/24	24/01164/FUL	Crawley Court Peach Hill Lane	The siting of 11 storage containers on land.	Current

Decided Applications

Date Rec'd	Number	Address	Description	Status
18/08/25	25/01661/TPC	Oak Cottage Peach Hill Crawley	Leylandi hedge approx 2.4m tall, with dead patches and ivy growing throughout. Want to remove and replace with a fence and a thinner hedge such as beech or laurel	Decided

25-26 - 55 Finance

a. Recent transactions – to approve income and expenditure since last meeting.

Payments PV23-PV29 were approved and receipts noted.

Payments

Date	Ref	To	Details	£
21/07/2025	PV23	BDO LLP – External Auditor	External Audit fee 2024/25	252.00
31/07/2025	PV24	S Lawrence	Clerk - July	448.97
05/08/2025	PV25	Green Smile Ltd	Grounds Maintenance- August	461.69
08/08/2025	PV26	Hampshire County Council	Newsletter – July	38.00
01/09/2025	PV27	S Lawrence	Clerk - August	448.57
01/09/2025	PV28	S Lawrence	Expense – defib batteries	52.74
05/09/2025	PV29	Green Smile Ltd	Grounds Maintenance - September	461.69

Receipts

Date	Ref	From	Details	£
05/09/2025	RV03	WCC	2025/25 Precept (2 nd tranche)	10,500.00

b. To review budget year to date.

Nothing unexpected to report.

c. Insurance renewal

The insurance renewal proposed fee (£1,046.05) is in line with the 3-year renewal agreement. All agreed.

25/26 – 56

Review of Governing Documents and policies

Code of Conduct – NALC updates all agreed
 Risk Assessments – updates all agreed.
 Health and Safety Policy – updates all agreed
 Asset Register – no updates required. All agreed.

25/26 – 57

Discuss and approve content of the September/October parish newsletter

Village pantomime
 Ideas for community grant funding projects
 Neighbourhood Watch item
 Burial Ground clear up (13/09/2025)
 Lengthsman visits
 Pond outflow

Signed.....Date.....

CRAWLEY PARISH COUNCIL – MINUTES 15 SEPTEMBER 2025

There being no other business the meeting closed at 9.22pm. The next meeting is 17 November 2025.

Report to Wonston & Micheldever Ward Parish Councils September 2025 from Cllrs Cunningham, Godfrey and Horrell

Local Government Reorganisation

Two periods of public consultation on the options for Local Government Reorganisation in the Hampshire & Solent area have been completed. Each of the 15 existing Councils will submit their preferred option to Government by the end of September, which we hope will reflect the responses from the public. There are two different proposals: one of 4 new unitary councils based around Basingstoke, Winchester, Southampton and Winchester and the other of 3 new unitaries that join Basingstoke and Winchester together plus larger Southampton and Portsmouth unitaries. Both proposals propose keeping a separate Council for the Isle of Wight.

The Government have set six criteria which the LGR proposals must satisfy:-

1. Achieve for the whole area the establishment of a single tier of local government
2. Be the right size to achieve efficiencies, improve capacity and withstand financial shocks
3. Prioritise the delivery of high quality and sustainable services
4. Show Councils have worked together when coming to a view that meets local needs and is informed by Local views
5. Must support the devolution arrangements
6. Enable strong community engagement and deliver neighbourhood empowerment

The position regarding local elections in May 2026 is still to be confirmed. It is uncertain whether all out Hampshire County Council elections and a third of Winchester City Council seats will be contested. It is anticipated the new unitary shadow authorities will be up for election in May 2027.

Later in the year/early 2026 the Government will consult the public on the proposal selected by ministers from those submitted.

The Government will decide the final structure for local government in Hampshire, probably by the end of 2025. Do contact us if you want more details.

Bin Collections

Residents have received an update from the Council on the introduction of food waste from October 2025 alongside a new bin collection calendar up until September 2026. All households will receive a small grey kitchen caddy, with most also receiving a lockable outdoor bin, although blocks of flats may have a shared wheelie bin. The helpful leaflet also provides a useful reminder of the items which are acceptable for recycling and that small electrical items and batteries can also be recycled.

Local Plan

The City Council still awaits the decision on the draft local plan from the Planning Inspector. The New Town decision for Micheldever Station (circa 20,000 houses) is still awaited, but we do know the Popham airfield proposal will be included in the Basingstoke and Deane Reg 18 plan which will be considered this Autumn.

Community Governance Review

The Council is proposing a governance review to make the Town Forum a Parish Council. This is seen as a positive move but the desire by the administration to expand the city area is causing concern especially from Littleton and Harestock Parish Council.

Twinning

The City Council has endorsed a new twinning agreement between Winchester and Nizhyn in Ukraine. Nizhyn (pronounced 'Nee-jin') is a historic city located in the Chernihiv region along the Oster River. It has a population of around 72,000 and is home to over 300 historic buildings, 70 of which are of significant cultural and historic value. Its university, which was established in 1805, is one of the oldest in Ukraine.

Grant funding for not-for-profit groups

Grants of up to £3000 are available for one-off pieces of expenditure on projects, equipment and other items which will help your organisation to do more, to reach more people, to provide better services or to try something different. To apply or find out more, visit our District Small Grants webpage.

Digital Drop-in sessions

We run monthly Digital Drop-in Sessions and Community hubs across the district throughout the month to support residents with digital queries or give guidance on benefits, housing and wellbeing. These are free, friendly and informal sessions that anyone is welcome to attend. The upcoming dates and locations are:

Alresford (St Gregory's Church): Wednesday 17 September 10am - 12pm

Winchester (Unit 12 Community Pantry): Thursday 18 September 10.30am - 12.30pm

You can contact your City Councillors at any time, or you can catch us at any of the Parish Council meetings.

Cllr Stephen Godfrey - 119 Downs Road, South Wonston SO21 3EH Tel: 07903 809375. Email: sgodfrey@winchester.gov.uk

Signed.....Date.....

CRAWLEY PARISH COUNCIL – MINUTES 15 SEPTEMBER 2025

Cllr Caroline Horrill - Wheatlands, Woodman Lane, Sparsholt SO21 2NS Tel: 07710 067620. Email: chorrill@winchester.gov.uk

Cllr Patrick Cunningham - The Corner House, North Drive, Littleton SO22 6QA Tel: 07866 367897. Email: pcunningham@winchester.gov.uk

Hampshire County Councillor Jan Warwick – September update

Local Government Reform:

Hampshire County Council has put forward a proposal for four unitary authorities, designed to balance financial resilience, service quality, and local identity. The suggested configuration includes a North and Mid Hampshire authority (covering areas like Winchester, Basingstoke and Deane, and East Hampshire), a South-West authority (including Southampton, Test Valley, and New Forest), a South-East authority (encompassing Portsmouth, Fareham, Gosport, and Havant), and the Isle of Wight as a standalone unitary.

This model is grounded in rigorous financial analysis and aims to protect vital services—particularly for our most vulnerable residents—while delivering long-term savings and stability. But it's important to acknowledge that this is not the only vision. Other councils have expressed concerns about scale, identity, and democratic accountability. Some fear that larger authorities may feel remote or disconnected from the communities they serve.

There is no single “right” answer. Each proposal has merit. Each reflects a different emphasis—whether on place, efficiency, or local voice. What matters most is that we approach this process with openness, respect, and a shared commitment to doing what’s best for our residents.

The Government will decide the outcome, in March 2026.

Hampshire Police warn of Quad Bike Thefts Across Hampshire's Rural Communities

Hampshire Police have seen a sharp rise in the theft of quad bikes across the county. These vehicles are often targeted for use in further crimes.

Hampshire Police's Country Watch Rural Crime Task Force is actively investigating all reports to identify patterns and suspects. We need your help to keep our countryside safe.

How You Can Protect Your Quad Bike

- Take clear photos from all angles, including serial numbers
- Security mark your vehicle with your postcode and property ID
- Register at (<https://www.immobilise.com>)
- Store vehicles in locked outbuildings with CCTV and lighting
- Use wheel clamps, ground anchors, and GPS trackers
- Remove keys when not in use



Seen suspicious activity? Quad bikes in convoy or late-night driving?



Call 101 or report online at [hampshire.police.uk](https://www.hampshire.police.uk)(<https://www.hampshire.police.uk>)



Or contact Crimestoppers anonymously at 0800 555 111 or crimestoppers-uk.org(<https://crimestoppers-uk.org>)



If a crime is in progress, always dial 999

Hampshire County Council to confirm appointment of new Chief Executive

Hampshire County Council is set to confirm the appointment of its next Chief Executive at a meeting of the Full Council on 17 July

Signed.....Date.....

CRAWLEY PARISH COUNCIL – MINUTES 15 SEPTEMBER 2025

[Hampshire County Council to confirm appointment of new Chief Executive | Hampshire County Council](#)

Could you help change a child's life, one unforgettable moment at a time?

From cosy family movie nights and graduation day, to riding a bike for the very first time – foster carers get to be there for the most precious moments in a child or young person's life

[Could you help change a child's life, one unforgettable moment at a time? | Hampshire County Council](#)

£100,000 funding boost for mental health support in primary schools

More children in Hampshire will now benefit from mental health and wellbeing support thanks to an investment of over £100,000 announced today by Hampshire County Council

[£100,000 funding boost for mental health support in primary schools | Hampshire County Council](#)

Hampshire County Council's country parks regain prestigious Green Flag status

Once again, five of Hampshire County Council's country parks have gained prestigious Green Flag status, recognising they offer the highest standards in visitor experience, park management and environmental care

[Hampshire County Council's country parks regain prestigious Green Flag status | Hampshire County Council](#)

Hampshire and the Solent devolution reaches new milestone

The Government has confirmed that it will be progressing with the creation of a new Mayoral Combined County Authority (MCCA) for Hampshire and the Solent

[Hampshire and the Solent devolution reaches new milestone | Hampshire County Council](#)

New provider announced for Hampshire school meals

Schools, nurseries and families who purchase school meals through Hampshire County Council will pay less from next year, following the appointment of a new catering provider

[New provider announced for Hampshire school meals | Hampshire County Council](#)

Reporting Highway Problems

Links to report road issues are here:

Potholes: <https://www.hants.gov.uk/transport/highways/report-a-problem/potholes>

Tree/hedge problems: <https://www.hants.gov.uk/transport/highways/report-a-problem/treehedge>

Flooding/drainage issues: <https://www.hants.gov.uk/transport/highways/report-a-problem/flooding>

Pavement problems: <https://www.hants.gov.uk/transport/highways/report-a-problem/paving>

Broken or missing signs: <https://www.hants.gov.uk/transport/highways/report-a-problem/broksigns>

Faulty street lights: <https://www.hants.gov.uk/transport/highways/report-a-problem/streetlight>

Faded or missing road markings: <https://www.hants.gov.uk/transport/highways/report-a-problem/road-markings>

Problems with rights of way:
<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

When reporting an issue, you'll be sent an email confirming a reference number for the report. If you would like me to follow this up for you then do please forward that message to me and I will chase for you.

Signed.....Date.....

Cllr Jan Warwick
Jan.warwick@hants.gov.uk
07717 104236

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Signed.....Date.....