

# CRAWLEY PARISH COUNCIL



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Notice is hereby given that the next meeting of Crawley Parish Council will be on

**Monday 11 November 2024**

The meeting will be held in Crawley Village Hall at 7.30pm

## AGENDA

1. Apologies: To receive apologies and approve reasons for absence
2. Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) forms and to receive interests from members concerning specific items on the agenda
3. Public Session
4. Minutes of meeting of 16 September 2024
  - To approve and sign the minutes
  - To deal with any matters arising not on the agenda
5. Mike Slinn – Andover Road
6. Reports from City and County Councillors
7. Report from Neighbourhood Watch
8. Reports from Wardens and Representatives
  - a. Trees
  - b. Pond - trough
  - c. Burial and Memorial Ground
  - d. Mowing
  - e. Footpaths
  - f. Highways
  - g. Biodiversity
  - h. Church Yard
9. Arqiva  
Site update
10. Lengthsman – 20 November  
Prepare worksheet
11. Planning (see Annex B below)
12. Finance
  - a. Recent transactions – to approve income and expenditure since last meeting
  - b. To review budget year to date
  - c. Discuss Budget 2025-2026
  - d. Discuss Precept 2025-2026
  - e. Burial Ground fees
  - f. NALC annual pay award 2024 clerk salary adjustment
13. Review of Governing Documents and Policies
  - Standing orders
  - Risk Assessment
14. Discuss and approve content of the November/December parish newsletter

Signed *N Breen*  
4 November 2024  
**Nicky Breen – Parish Clerk**

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15. Dates for 2025 Parish Council Meetings

**Annex B**

**New applications**

Date Rec'd	Number	Address	Description	Status
28/10/24	24/02342/NMA	Upincott Peach Hill Lane Crawley	NMA to 24/00416/HOU - New and existing shiplap timber cladding to be stained black. - A proposed rooflight has been omitted from the Western Elevation and a new smaller rooflight has been added to the Eastern Elevation to match the existing. Additionally, the previously proposed rooflight on the Eastern Elevation has been reduced in size to match the existing. - The proposed works to the garage gable end will no longer take place and the existing shiplap cladding is to be retained, stained, and lowered to match the level of the existing brick skirting on the main elevation. - New and existing door and window openings located within the shiplap cladding are to be painted black to match with the cladding. It is also proposed to paint the front door black to match. - The stove has been relocated into a more central position within the Living Room and the flue taken up through the roof, in accordance with Building Regulations. - The new single storey extension is now proposed to be clad in shiplap cladding with brick skirt to match the house. - Some changes to the proposed internal alterations.	Current
4/10/24	24/02224/HOU 24/02225/LIS	The Homestead Peach Hill Lane	Demolition and rebuilding is existing boundary wall	Current
14/10/14	24/02226/TPC	Crooked Pightle House Crawley	Beech tree in Conservation Area overhanging adjacent (applicant's) property. cut back overhang by 7m.	Current
14/10/24	24/02131/TPO	Crooked Pightle House Crawley	Ash tree overhanging adjacent property (applicant's) and causing damage to roof tiles. Tree possibly outside TPO but submitted to ensure compliance is required. Cut back overhanging branches - a maximum of 5 metres.	Current
16/10/24	24/01607/LIS 24/01535/HOU	Yeomans Crawley Road	(Retrospective) replacement of lead sheeting and heavy supporting plyboard support sheets. Rotten thatch and timber work replaced by tiling under emergency situation	Current
20/9/24	24/02057/TPO	Land South Of Hacks Lane Crawley	G1 Mixed Deciduous Woodland (boundary trees overhanging Hacks Lane) - Crown lift to give up to 6m clearance over highway & cut down standing dead trees for H&S reasons	Permitted -
22/10/24	24/02293/TPO	Arqiva Site Crawley Court Transmitting Station Peach Hill Lane	There are trees encroaching onto Peach Hill Lane that require uplifting to prevent contact with vehicles. Trees will be uplifted to 5.2 metres (back to wall-line) to ensure there is no remaining encroachment onto the highway caused by Arqiva owned trees. There is a dead Lime tree within the tree row which will be dismantled to ground level.	Current

**Current applications**

Date Rec'd	Number	Address	Description	Status
29/8/24	24/01164/FUL	Crawley Court Peach Hill Lane Crawley	The siting of 11 storage containers on land.	Current
31/7/24	24/01642/LDC	Pond House Heath House Stockbridge Road Crawley	Pond House is a residential dwellinghouse on the Heath House estate near Stockbridge. The barn to which this application relates is one of the outbuildings associated with Pond House. This barn was constructed over 10 years ago without planning consent.	Current
24/4/24	24/01642/LDC	Yew Tree Cottage Peach Hill Lane	T1 Willow - Reduce crown by up to 2m to reduce risk of breakage due to decay in main stem -	Current
16/4/24	24/00821/TPC	Chalk Hills Peach Hill Lane Crawley	T1 Apple tree :- reduce crown by approximately 1 meter overall. T2. Cherry Reduce crown by approximately 1 meter overall. T3 Sycamore:- remove 3 lower limbs over hedge row [s,west facing direction] T4 Portuguese laurel :-Lift canopy to 2.1meters high and reduce crown where needed by approximately 1 meter to gain balanced crown. T5 Hawthorn:- [ornamental variety]:-fell T6 Cherry:- Reduce back 1x limb [facing house ]by approximately 1 meter to bring back into balance with canopy boundary	Current

**Recent Decisions**

Date Rec'd	Number	Address	Description	Status
3/4/24	24/00738/FUL	The Farmhouse New Barn Farm New Barn Lane	This application is for the retention of an existing mobile home which holds current permission as temporary approval under Planning Application reference 17/00291/FUL	Permitted