

CRAWLEY PARISH COUNCIL – MINUTES 16 MAY 2022

Minutes of the Meeting held on Monday 16 May 2022

Present: Councillors Anderson, Fratter, Boucher, Whiteley

In attendance: Nicky Breen (Clerk and RFO), Cllr Horrill

Members of the Public: None

- 22/23 – 01 Election of Chair**
Cllr Fratter proposed that Cllr Anderson continue as Chair and this was seconded by Cllrs Boucher and Whiteley.
Cllr Anderson accepted the nomination and duly signed the Chairman's Declaration Of Acceptance Of Office.
As there had been elections in May fellow councillors were required to complete the Declaration of Acceptance forms too. There were then signed by the Clerk.
- 22/23 - 02 Apologies: To receive apologies and approve reasons for absence**
Apologies had been received from Cllr Hall, Cllr Warwick, Alison Carey (neighbourhood watch) and David Jordan (pond warden).
- 22/23 - 03 To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda**
None declared
- 22-23 - 04 Public Session**
No members of the public were present.
- 22/23 - 05 Minutes of the meeting of 21 March 2022**
To approve and sign the minutes
The minutes were approved and were signed.
To deal with any matters not on the agenda
None.
- 22/23 - 06 Reports from City and County Councillors**
Cllrs Warwick's report was circulated at the meeting. It was noted that the link to the Local Transport Plan consultation was to be included in the newsletter.
Cllr Horrill outlined her report. In addition she highlighted:
- The Junction 9 M3 alteration work has been delayed due to concerns over smart motorways.
 - There is ongoing discussion as to whether the Andover Road is to close or remain open.
 - There is a SHELLA site on the South Wonston side of the A272.
 - Cllr Horrill was asked if she could look into why a pollarded sycamore tree in Cricket Close has recently been severely pruned. **Action: Cllr Horrill**
- 22/23 - 07 Report from Neighbourhood Watch**
The report was circulated.
- Now copy emails to Sparsholt contact for forwarding onto Sparsholt village.
 - Theft in centre of village last week of tools from builders van in driveway.
 - Break ins at The Beeches Industrial estate.
 - Police Beat Surgery 2.15pm onwards at village hall on Friday 10 June.
- 22/23 - 08 Reports from Wardens and Representatives**
- a. Trees**
As mentioned in 22/23-06, Cllr Horrill is to ascertain why a tree in Cricket Close has been heavily pruned.
 - b. Pond**
Nothing significant to report
 - c. Burial and Memorial Ground**
Nothing significant to report
 - d. Mowing**

Signed.....Date.....

The non-mowing of the areas identified for biodiversity will be reviewed at the end of the year when councillors will be able to identify how successful the scheme has been and take any feedback into consideration.

e. Footpaths

It was noted that there was an increased amount of dog waste on the track up from Hacks Lane. Councillors recognised that many dog walkers using this path are not parishioners. The lengthsman will be asked to trim the footpath by Greenways when he visits in July.

f. Highways

Cllr Anderson read Cllr Hall's report.

- An invoice has been sent through from Highways to raise a community funded initiative, this is the cost to be met by the Parish in respect of the works being carried for signs, repeater signs and gateways the cost of moving and installation being met by Highways. This route allows us not having to raise and submit a second licence as discussed.
- The additional gateway post is currently being made.
- The turn circle at the bottom of hacks lane has been refilled.

g. Biodiversity

Cllr Boucher's report had been circulated and is attached.

- The talk given at the Annual Parish Meeting by the Hampshire and Isle of Wight Wildlife Trust on biodiversity was very well received.
- It was suggested that we ask HIWT to provide us with a biodiversity audit of the verges and areas that the Parish are responsible for with the view to doing more to help biodiversity in the village.

Action: Clerk

h. Church Yard

Nothing specific to report.

22/23 - 09

Review of Representatives' Portfolios

Cllr Hall is to step down in July. Cllr Anderson proposed that Cllr Whitely takes over her portfolios of Highways and Footpaths. Cllr Whitely agreed and this was unanimously seconded.

Cllr Anderson had approached a parishioner with the view to her becoming the warden for the burial ground and memorial ground and she was keen to help. Councillors accepted her offer and Cllr Anderson and the Clerk will contact her regarding the position.

Action: Cllr Anderson, Clerk

22/23 - 10

Dog Park Suggestion

This item had been deferred from the last meeting whilst councillors did further research 21/22-81. Cllr Anderson had been approached to enquire whether parish might support a dog park in the village. This is a private enterprise which provides an area of a few acres where dogs can be exercised in fenced location for a charge of approximately £10 an hour. Councillors who had visited existing dog parks commented that this facility is useful to some. The Clerk is to find out the exact proposed location from the landowner and to contact the planning department to see what impact the change of land use might have.

Action: Clerk

22/23 - 11

Village Gateways

No update.

22/23 - 12

Duck sign update

No update.

22/23 - 13

To prepare worksheet for next Lengthsman visit

The next visit is on 6 July.

Tasks for the Lengthsman were identified:

- Trim the footpath on the path from Greenways
- Other routine work identified by Steve Collins

The Clerk is to inform Steve Collins who completes the worksheet.

Action: Clerk

22/23 - 14

Three Maids Hill – Concrete Crusher Appeal

The result of the appeal has not yet been decided.

22/23 - 15

Planning

Planning applications were noted.

Signed.....Date.....

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New applications

Date Rec'd	Number	Address	Description	Status
27/04/2022	22/00897/TPO	The Dower House, Peach Hill Lane	T1 - Apple - Fell T2 - T11 - Horse Chestnut - Crown lift to 4m T24 - Sycamore - Fell T25 - Ash - Fell T26 & T27 - Cypress - Fell T29 - Sycamore - Fell T30 - Irish Yew - Fell T32 - Yew - Prune back to give 2m clearance from building G1 - Yew - Prune back encroaching branches. G2 - Horse Chestnut Salpings - Fell G5 - Ash - Fell	Current 19/5/22
17/3/2022	22/00595/HOU	Woolbury House, Old Dairy Peach Hill Lane	Demolition of garage, carport and store and construction of replacement garage, carport and store with ancillary accommodation above	Current 12/5/22
we have no objection to this application as long as the replacement garage and store remains ancillary to the main house				
11/04/2022	22/00659/LIS 22/00790/HOU	Amberley Cottage Peach Hill Lane Crawley Hampshire SO21 2PR	New boiler flue and condensate pipe to rear north and west walls (amended location from approved 21/02924/LIS)	Current 9/5/22
11/04/2022	22/00778/TPO	Danebury Cottage Peach Hill Lane Crawley Winchester Hampshire SO21 2PR	T1 Ash tree fell tree has Ash dieback with signs of canopy dysfunction with limited access for cherry picker or Mewp. Tree will need to be climbed, so removed before tree is in later stages of dieback.	Current 5/5/22

Current Applications

Recent Decisions

11/03/2022	22/00555/TPO 22/00925/TPC	The Walled Garden Peach Hill Lane	This application relates to a group of 13 small juvenile trees (hazel and sumac) in an overgrown corner of our garden that have self seeded around 3 established apple trees. We wish to remove these (all less than 10cms in diameter) that are impinging the growth of the fruit trees. In addition to these smaller trees we also wish to remove: 3 sycamores (3 on the boundary and overhanging neighbour's garden) T1, T2, T3, 1 elm T4, 1 fir T5. Trees 1-5 are all very close to the boundary and in the shade of the well established overhanging trees in The White House garden. They are not thriving.	Permitted
25/01/2022	22/00170/TPO	Longwood House Peach Hill Lane	T1 Macrocarpa. Fell. Remedial works have recently been undertaken to the septic tank at the above address which is situated approximately 1.5m from the stem of T1. During the commencement of these works multiple roots of significant size have been found to have damaged the septic tank and their removal is required in order for the works to continue. Due to the size of the roots in question (greater than 3 inches diameter), the size of the tree and the proximity of these roots to the main stem, root	Permitted

Signed.....Date.....

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			pruning in order to retain the tree is not deemed to be appropriate	
17/11/2021	21/02955/TPO	Pear Tree Cottage Peach Hill Lane	T1 - Yew - Fell Further to the approval 21/01617/TPO for the removal of 4 Yew trees which were causing damage to a listed wall and building, it has become apparent that 1 Yew tree was mistakenly left off the original application. Therefore we are proposing, as in the above mentioned approved application, that this tree be felled for the same reasons of causing damage to a listed wall and that along with a condition of the previous application, another specimen be replanted.	Refused
03/03/2022	22/00487/TPO	The White House Peach Hill Lane Crawley Winchester Hampshire SO21 2PR	T1 Beech - Reduce co-dominant stem by 2m to reduce resistance & risk of failure T2 Sycamore - reduce over hanging branches over neighbours wall to 2m & lift off wall (prev submitted as 22/00475/TPC)	Permitted

22/23 - 16

Finance

a. Recent transactions – to approve income and expenditure since last meeting

Payments

Ref.	Supplier Name	Description	£
PV01	Green Smile LTD	April Grounds Maintenance	424.99
PV02	Premier Grounds & Garden Maintenance	Lengthsman garden waste	39.60
PV03	JRB Enterprise	Dog Waste Bags	63.96
PV04	Nicola Breen	APM snacks - reimbursement	11.01
PV05	DM Payroll Services Ltd	Payrol administration 22/23	120.00
PV06	Nicola Breen	Salary - April	309.10
PV07	HMRC	PAYE April	74.20
PV08	Business Stream	Pond 24.1.22-12.4.22	10.58
PV09	George Philippi Memorial Sports Ground	Transfer for 22/23 costs	3500.00

Receipts

Ref.	Receipt	Details	£
RV01	Winchester City Council	Precept	9000.00
RV02	Blackwell & Moody	Receipt 33 - Wheeble	95.00
RV03	Blackwell & Moody	Receipt 34 - Warren	95.00
RV04	Winchester City Council	CIL Tall Trees	2440.25

Payments PV01-PV09 were approved and receipts noted.

After discussion Cllr Fratter proposed and it was unanimously agreed that £1900 of the CIL payment is to be used to pay for the new noticeboard which has been ordered for the recreation ground.

b. To review budget year to date

Cllr Fratter circulated the budget sheets with nothing specific to report.

c. Annual Audit Arrangements

As the turnover for 2021/22 has exceeded £25000 both internal and external audits are required. The internal audit with J Murray is on 19 May. A special parish council meeting will

Signed.....Date.....

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then need to be held to approve the AGAR before documentation is sent to PKF Littlejohn for the external audit. **Action: Clerk**

22/23 - 17

Discuss and approve content of the May parish newsletter

The following would be included:
Link to the local traffic consultation
Jubilee event
New noticeboard
Beat Surgery

There being no other business the meeting closed at 9.05pm. The date for the next meeting is 18 July.

Signed.....Date.....