

**Minutes of the Meeting held on  
Monday 17<sup>th</sup> May 2021**

**Present:** Councillors Fratter, Hall, Collins, Boucher, Anderson  
**In attendance:** Richard Leather (Playground Warden), Martin White (Cricket Warden), Nicky Breen (Clerk and RFO)  
**Members of the Public:** None

- 21/22 – 01 Election of Chair**  
Cllr Fratter proposed that Cllr Anderson be Chair and this was unanimously seconded. Cllr Fratter had been acting Chair up until this point and was thanked for his assistance
- 21/22 – 02 Apologies: To receive apologies and approve reasons for absence**  
Apologies had been received from Cllr Warwick
- 21/22 - 03 To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda**  
Councillors completed Register of Interest Forms.  
No interests were declared relating to the meeting.
- 21/22 - 04 Public Session**  
None
- 21/22 - 05 Minutes of the meeting of 15<sup>th</sup> March 2021**  
**To approve and sign the minutes**  
The minutes were approved and were signed.  
**To deal with any matters not on the agenda**  
Steve Collins had previously indicated that he was stepping down (ref 20/21 083). He was thanked for his work on the Parish Council and his valued contribution to the village.
- 21/22 - 06 Reports from City and County Councillors**  
Cllr Warwick's report had been circulated and is attached.
- 21/22 - 07 Report from Neighbourhood Watch**  
No report.
- 21/22 - 08 Reports from Wardens and Representatives**
- a. Trees**  
The contractor has consent to lift the tree crowns on either side of the burial ground path. Winchester City Council has had an Ash on the border of the recreation ground pollarded. Overhanging branches on the border between the cricket pitch and Cricket Close are yet to be addressed.  
The Mountain Ash by the pond is doing well. **Action: Cllr Anderson**
  - b. Cricket**  
The season is underway. The club is seeking a grant to help pay for the installation of nets, which would be situated parallel to the hedge on the left when looking from the carpark. The hard surface will be 30m in length and the nets 18m. The club would like to have a power outlet here in order that a bowling machine can be used.  
The nets would be available for use by all parishioners.
  - c. Playground**  
The playground report had been circulated prior to the meeting and is attached. Funding will be needed in order to purchase new equipment and Councillors discussed possible avenues that may be explored. **Action: Chair**
  - d. Pond**  
Following the dredging Councillors are keen to purchase aquatic plants and are to seek guidance from a resident as to the best way to proceed. **Action: Chair**

Signed.....Date.....

**e. Burial and Memorial Ground**

The new path has been laid. This was possible because IGas kindly gave a grant for the work, for which the Parish Council is very grateful..

**f. Mowing**

The contractors have been asked not to mow certain areas where there are orchids and meadow saxifrage. The mowing schedules will be reviewed later in the year.

**g. Footpaths**

The Chair is to ask the landowner of an overgrown path if he is able to arrange for this to be cut soon, should it need cutting later in the year the lengthsman will be asked to carry out the work. **Action: Chair**

**h. Highways**

The gateways need to be stripped, primed and repainted, this will take place once the weather improves. It is likely that a new licence will be needed in order to erect a post on the opposite side of the road to the single gateway.

Further meetings need to be held with Highways to establish the positioning of the Duck Signs. **Action: Cllr Hall**

**i. Biodiversity**

Cllr Boucher's report was circulated prior to the meeting.

The Parish Council's response to the local plan has been submitted. The Parish Council is against building on greenfield sites. It was noted that the letter sent from the residents of Hacks Lane, who do not support the proposed SHELLA site nearby, to Winchester City Council will only count as one letter despite being signed by several residents.

**j. Church Yard**

Nothing to report.

**21/22 - 09**

**Review of Representatives' Portfolios**

With the resignation of Steve Collins the planning, tree warden and mowing responsibilities were distributed amongst Councillors. Cllr Boucher is taking on planning, Cllr Fratter mowing, Cllr Anderson trees and Cllr Hall footpaths.

Councillor	Portfolio
Anderson	Chair, Trees Warden
Fratter	Finance, Mowing
Boucher	Planning, Biodiversity and Climate Change
Hall	Highways, Footpaths

Steve Collins is to continue coordinating the Lengthsman Scheme.

**21/22 – 10**

**To prepare worksheet for lengthsman**

The next visit will be 7<sup>th</sup> July. Potential tasks include the installation of taller posts around the pond and painting the bus shelter with wood preservative. **Action: Steve Collins**

**21/22 - 11**

**Planning**

a. Annex B below was discussed with no outstanding comments.

**New Applications**

Date Rec'd	Number	Address	Description	Status
07/05/2021	21/01254/TPC	5 Post Cottages Peach Hill Lane	Conifers T1,T2.T3.T4..T5.T6 Trim, prune, lop and lift. This is a hedge of six conifers which have overgrown outwards and is starting to overhang the common use drive at the rear of Post Cottages used for cars and people. Lifting will re-allow access to my vegetable patch. Conifers T7,T8,T9,T10,T11, T12. Trim, prune, lop, and lift. This second hedge of six conifers which has also overgrown outwards is close to neighbouring property on one side and a small lawn on the other side.	Current
18/03/2021	21/00758/HOU	1 Old School House Peach Hill Lane	Single storey side extension replacing existing conservatory	Current

Signed.....Date.....

**CRAWLEY PARISH COUNCIL – MINUTES 17<sup>th</sup> May 2021**

15/04/2021	21/01038/TPC	Crawley Cemetery Peach Hill Lane Crawley SO21 2PZ	T1 Leylandii crown lift to a height of 2.5m T2 Cypress crown lift to a height of 2.5m As general management of trees	Permitted
Since publication of the agenda this application has been permitted				
08/03/2021	21/00616/HOU	Kingswell House Peach Hill Lane Crawley SO21 2PU	Demolition of existing garage/store and the replacement with a new double garage with games / multipurpose room over	Current
09/04/2021	21/00964/TPO	1 Hacks Lane Crawley Winchester Hampshire SO21 2PY	(to the front of the property in fence line between Nyalii and 1 Hacks fence) Beech tree - crown lift. Removal of low limbs or branches to remove heavily weighted pieces and shorten and reduce weight of branches with cankerous growth.	Current
25/03/2021	21/00833/TPO	The Pippins Peach Hill Lane Crawley SO21 2PR	Beech:-lift canopy to 5 meters on west side [neighbours house]. Branches are only about 2.5 meters from ground over patio currently.	Permitted
Since publication of the agenda this application has been permitted				

**Current Applications**

Date Rec'd	Number	Address	Description	Status
23/02/2021	21/00469/DIC	2 Winsley Cottage Northwood Park Sparsholt SO21 2LX	3. Bricks - Terca Renaissance , Roof Tiles - Traditional Clay Tile Company, Manor Range - medium colour 4. Details of Hard and Soft Landscaping - see attached 101 DProposed Landscape Plan & Proposed Winsley WD3 Landscaping 5. Plans and Cross Sections of Existing and Proposed - see attached Proposed Landscape Plans and Existing Winsley Site Sections 6. Mud Measures - see attached WDs V4 (dragged) 7. Parking Provisions see attached WDs V4 (dragged) 8. TER/ Energy info - see attached Compliance information Winsley, Dwelling Sign Off Winsley and full SAP Calculation Winsley and SEES Part G Water Efficiency Calcs 9. Protective measures inc fencing and ground protection - See P15 of the TS AIA 10. Underground service plan - see attached All WDs V4 (dragged) 2 and All WDs V4 (dragged) 3 11. Arbo Method Statement - see attached TS AIA 12. Bats Method Statement - see attached BEMP	Current
25/01/2021	21/00202/TPO	The White House Peach Hill Lane	2x sycamore trees - fell. (see original application)	Current
07/09/2020	20/01918/HOU	Martins Crawley Road Crawley	Application for the removal or variation of condition 3 of planning application 04/02176/FUL	Current

Signed.....Date.....

**CRAWLEY PARISH COUNCIL – MINUTES 17<sup>th</sup> May 2021**

07/09/2020	20/01918/HOU	Martins Crawley Road Crawley	The change of use of existing garage room from storage to domestic ancillary usage by the main house. And the addition of three new dormer windows and relocated roof lights all within the roof space of the existing garage.	Current
23/08/2019	19/01603/TPO	Crawley Court Peach Hill	T1 Dead tree - Fell G1 - Crown lift by 1m	Current
04/06/2019	19/01231/TPO	Crawley Court Peach Hill Lane	T1: Fir - Fell. Poor condition T2: Fir - Fell. Benefit the long-term development of adjacent better-quality trees	Current

**Recent Decisions**

Date Rec'd	Number	Address	Description	Decision
15/03/2021	21/00705/TPC	3 Post Cottage Peach Hill Lane Crawley SO21 2PT	Fir Tree (T1) - Tree to be felled & stump removed Apple Tree (T2) - Tree to be felled & stump removed	Permitted
11/02/2021	21/00157/HOU	The Beeches Northwood Park Sparsholt SO21 2LX	We seek to renovate, reconfigure and extend the existing dwelling to create a family home with detached garage.	Permitted
31/03/2020	20/00699/FUL	The Dutch Barn Stockbridge Road (in parish of Sparsholt but impacts Crawley parish)	Erection of a farm managers dwelling, including garden, landscaping and parking	Permitted
09/02/2021	21/00345/FUL	2 Winsley Cottage Northwood Park Sparsholt SO21 2LX	Variation of Condition 12 of 20/00010/FUL	Permitted
31/12/2020	20/02883/LIS	Glenbuck Cottage Peach Hill Lane	Minor alterations to fenestration of new extension approved under 18/00460/LIS	Permitted
09/11/2020	20/02461/DIC	Glenbuck Cottage Peach Hill Lane	Discharge of condition 4, 5 & 6 of planning application 18/00460/LIS	Permitted
30/11/2020	20/02651/TPC	The Old Post Office Peach Hill Lane	T1 - Birch - Fell	Permitted
11/01/2021	21/00067/TPO	The White House Peach Hill Lane	Remove 10 trees to give space for growth of remaining trees. See drawing for trees.	Permitted

**21/22 – 12**

**Finance**

**a. Recent transactions – to approve income and expenditure since last meeting**

Signed.....Date.....

**CRAWLEY PARISH COUNCIL – MINUTES 17<sup>th</sup> May 2021**

		<b>Total £</b>	<b>VAT</b>	<b>Ex VAT</b>
PV 01	WCC - Annual Play Inspection	44.95		44.95
PV 02	DM Payroll - Services 21/22	120.00		120.00
PV 03	HALC - Affiliation Fees/NALC Levy	230.09		230.09
PV 04	HCC - March Newsletter	15.20		15.20
PV 05	Crawley Village Hall - Hire 24 March	10.80		10.80
PV 06	Green Smile Ltd	369.00	61.50	307.50
PV 07	N Breen - Salary April	355.08		355.08
PV 08	HMRC - PAYE April	14.20		14.20
PV 09	CPRE - Annual Subscription	36.00	0.36	35.64
PV 10	Scandor -April 2021	286.20	47.70	238.50
PV 11	TSOHOST - webhosting 8/6/21-7/6/22	21.46	3.58	17.88
PV 12	Business Stream - Pond - 6/1-15/4	12.97		12.97
PV 13	Scandor - March 2021	286.20	47.70	238.50
	<b>Receipts:</b>			
RV 01	WCC - Precept	8750.00		
RV 02	Blackwell & Moody Critchell inscription	90.00		
RV 03	ArtCraft Memorials - Kimber	180.00		
RV 04	Michael Miller - Headstone D Gibbs	180.00		

Payments PV01 – PV13 were approved and receipts noted.

**b. To review budget year to date**

The budget sheets had been circulated prior to the meeting.

**c. Review Asset Register**

The gateways have been added to the asset register. The Clerk is to obtain quotes from the insurance company with the view to obtaining cover.

**Action: Clerk**

**21/22 – 13 Health & Safety Policy review**

This item was deferred to the July meeting.

**21/22 - 14 Discuss Annual Parish Meeting and Open Parish Meeting**

The Annual Parish Meeting is to take place in the Village Hall on Monday 24<sup>th</sup> May.  
An open parish meeting is to be held later in the year on Monday 18<sup>th</sup> October at 7pm. It will be held in the village hall.

**21/22 – 14 Discuss and approve content of the May parish newsletter**

New Chair and resignation of Cllr Collins  
Mowing  
Playground equipment funding

**There being no other business the meeting closed at 9.00pm**

Signed.....Date.....