

**Minutes of the Meeting held remotely
Monday 15th March 2021**

Present: Councillors Fratter, Hall, Collins, Boucher, Anderson
In attendance: City Councillor Horrill, County Councillor Warwick, Richard Leather (Playground Warden), Michele Prince (Burial Ground & Memorial Ground), Martin White (Cricket Warden), Nicky Breen (Clerk and RFO)

Members of the Public: None

- 20/21 – 69 Apologies: To receive apologies and approve reasons for absence**
Alison Carey (Neighbourhood Watch)
- 20/21 - 70 To receive declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda**
None received.
- 20/21 – 71 Public Session**
None
- 20/21 – 72 Minutes of the meeting of 18th January 2021**
To approve and sign the minutes
The minutes were approved and are to be signed.
To deal with any matters not on the agenda
There were no matters arising not on the agenda.
- 20/21 – 73 Reports from City and County Councillors**
Cllr Warwick's report had been circulated and is attached.
In addition Cllr Warwick mentioned that she had visited the pond and thought it was looking good. Councillors thanked her for her help in arranging the dredging work.
Cllr Horrill's report had been circulated and is attached.
In addition she stressed the importance of the parish council and individual parishioners submitting their views on the Local Development Plan. The final date for this is 12th April.
Cllr Horrill clarified the changes proposed to the white lines in the vicinity of the pub and is to confirm the arrangements to Winchester City Council.
As yet there is no update on the plans to move the pub's sewerage pipe
- 20/21 – 74 Report from Neighbourhood Watch**
Alison Carey's report is attached and had been circulated prior to the meeting.
- 20/21 – 75 Local Plan and Village Plan**
Cllr Boucher had attended the Local Plan Parish briefing (remotely via Teams) on 8th February. WCC are updating their Local Plan for WCC to take the district to 2038 and want input from parish councils. Cllr Boucher has produced a summary with the 9 key issues and requested that councillors feed back to her with their thoughts and comments in order that she can submit the feedback on behalf of the Parish Council.
Cllr Horrill added that when addressing the 'Homes for All' section the SHELAA sites should be considered.
Parishioners are to be made aware via the newsletter and email that they can feedback into the Local Plan. They will also be able to email their comments to clerk.crawley@parish.hants.gov.uk, these will be collated and submitted as part of the Parish Council's response.
Action; Clerk, Cllr Boucher
- 20/21 – 76 Reports from Wardens and Representatives**
a. Trees
Winchester City Council had been asked to inspect a tree in one of their properties bordering the recreation ground as a large branch had fallen into the recreation ground. Cllr Collins is to follow this up.
Action: Cllr Collins

Signed.....Date.....

b. Cricket

There is a water leak around the stop-cock under the man-hole cover. Martin requested that the Clerk contact the water company.

Trees overhang the cricket pitch on both the Cricket Close side and the opposite side. Cllrs confirmed that there had been a planning application for work to be done on the trees on the far side, Cllr Collins is to look at the Cricket Close trees.

Due to COVID there have been no indoor practices. Outdoor practice will resume on 8th April, on 25th April there is an away game scheduled, and on 29th April the first home game will be against Arqiva.

The Cricket Club would like to build cricket nets – two lane artificial surface with full length nets. Funding for part of this has already been sourced from members of the cricket club. Martin asked that the Parish Council give permission for this project to go ahead and Councillors were unanimous in their agreement. Cllrs Fratter and Collins are to meet Martin at the cricket ground to discuss the positioning. **Action: Clerk, Cllr Fratter, Cllr Collins**

c. Playground

The playground report had been circulated prior to the meeting and is attached.

d. Pond

No report received.

e. Burial and Memorial Ground

Michele has tidied up the burial ground on a couple of occasions. She has noticed that the tree in the far left corner has dropped some large branches. Cllr Collins is to inspect.

Action: Cllr Collins

f. Mowing

Cllr Collins approached three contractors to quote for the grounds maintenance contract for April 2021-March 2022, and subsequently councillors agreed to appoint Tom Postle, Green Smile Ltd.

Scandor continue to be responsible for the mowing of the recreation ground and have been made aware of the new wildflower areas.

g. Footpaths

Nothing to report.

h. Highways

Cllr Collins has reported the pothole on the road to the Rack and Manger junction.

The contractor has acknowledged that the gateways need repainting, this will be done in late spring/early summer when the weather is warmer and dryer. Hampshire Highways have given permission to move the gate on the Panoramics road to a position that would enable a post to be put in on the opposite side of the road too. Cllrs Fratter and Hall are to determine the position and Cllr Hall is to obtain the license for the new post.

A parishioner has kindly offered to plant snowdrops around the gateways.

Cllr Hall is to contact Hampshire Highways for an update on the progress of the duck signs.

Action: Cllr Hall, Cllr Fratter

i. Biodiversity

Two parishioners would like to carry out a biodiversity update later in the year.

j. Church Yard

Nothing to report.

20/21 – 77

To prepare worksheet for lengthsman visit on 25th March

This has been moved to 24th March. Jobs for the lengthsman include painting the posts around the pond and the letter box.

Action: Cllr Collins

20/21 – 78

Community Speedwatch initiative

After discussion councillors decided that the council would not benefit from an explanation about this scheme.

20/21 – 79

Planning

a. Annex B below was discussed with no outstanding comments.

Signed.....Date.....

New Applications

Date Rec'd	Number	Address	Description	Status
11/02/2021	21/00157/HOU	The Beeches Northwood Park Sparsholt SO21 2LX	We seek to renovate, reconfigure and extend the existing dwelling to create a family home with detached garage.	Current
23/02/2021	21/00469/DIC	2 Winsley Cottage Northwood Park Sparsholt SO21 2LX	3. Bricks - Terca Renaissance , Roof Tiles - Traditional Clay Tile Company, Manor Range - medium colour 4. Details of Hard and Soft Landscaping - see attached 101 DProposed Landscape Plan & Proposed Winsley WD3 Landscaping 5. Plans and Cross Sections of Existing and Proposed - see attached Proposed Landscape Plans and Existing Winsley Site Sections 6. Mud Measures - see attached WDs V4 (dragged) 7. Parking Provisions see attached WDs V4 (dragged) 8. TER/ Energy info - see attached Compliance information Winsley, Dwelling Sign Off Winsley and full SAP Calculation Winsley and SEES Part G Water Efficiency Calcs 9. Protective measures inc fencing and ground protection - See P15 of the TS AIA 10. Underground service plan - see attached All WDs V4 (dragged) 2 and All WDs V4 (dragged) 3 11. Arbo Method Statement - see attached TS AIA 12. Bats Method Statement - see attached BEMP	Current

Current Applications

Date Rec'd	Number	Address	Description	Status
25/01/2021	21/00202/TPO	The White House Peach Hill Lane	2x sycamore trees - fell. (see original application)	Current
31/12/2020	20/02883/LIS	Glenbuck Cottage Peach Hill Lane	Minor alterations to fenestration of new extension approved under 18/00460/LIS	Current
09/11/2020	20/02461/DIC	Glenbuck Cottage Peach Hill Lane	Discharge of condition 4, 5 & 6 of planning application 18/00460/LIS	Permitted
30/11/2020	20/02651/TPC	The Old Post Office Peach Hill Lane	T1 - Birch - Fell	Permitted
07/09/2020	20/01918/HOU	Martins Crawley Road Crawley	Application for the removal or variation of condition 3 of planning application 04/02176/FUL	Current
11/01/2021	21/00067/TPO	The White House Peach Hill Lane	Remove 10 trees to give space for growth of remaining trees. See drawing for trees.	Current
07/09/2020	20/01918/HOU	Martins Crawley Road Crawley	The change of use of existing garage room from storage to domestic ancillary usage by the main house. And the addition of three new dormer windows and relocated roof lights all within the roof space of the existing garage.	Current
31/03/2020	20/00699/FUL	The Dutch Barn Stockbridge Road (in parish of Sparsholt but impacts Crawley parish)	Erection of a farm managers dwelling, including garden, landscaping and parking	Current
23/08/2019	19/01603/TPO	Crawley Court Peach Hill	T1 Dead tree - Fell G1 - Crown lift by 1m	Current
04/06/2019	19/01231/TPO	Crawley Court Peach Hill Lane	T1: Fir - Fell. Poor condition T2: Fir - Fell. Benefit the long-term development of adjacent better-quality trees	Current

Signed.....Date.....

Recent Decisions

None

b. Village Design Statement Update

This was adopted in December (ref 20/21 63) and the Clerk is to enquire as to whether it is yet a supplementary planning document. **Action: Clerk**

20/21- 80

Finance

a. Recent transactions – to approve income and expenditure since last meeting

Payments PV76 to PV84 were approved and receipts noted.

	Payments to Approve	Total £	VAT	Ex VAT
PV 76	N Breen - Stamps and postage	14.45		14.45
PV 77	HCC Hants Print - newsletter	15.20		15.20
PV 78	HMRC - PAYE January	70.20		70.20
PV 79	N Breen - January Salary	292.06		292.06
PV 80	Scandor 18&26 Aug 17598	190.80	31.80	159.00
PV 81	N Breen - February Salary	292.06		292.06
PV 82	HMRC - PAYE February	70.20		70.20
PV 83	ICO - Annual data protection	35.00		35.00
PV 84	HALC - Clerk Training	18.00	3.00	15.00
	Total payments	997.97	34.80	963.17

	Receipts			
RV 19	Blackwell & Moody - Burial Fees Brealey	90.00		90.00
RV 20	Ford Mears Group- Burial fees Gibbs	500.00		500.00
	Total receipts	590.00		590.00

b. To review budget year to date

This is to be carried out and distributed at the year end.

Action: Cllr Fratter

c. To confirm annual grounds maintenance contracts for Green Smile Ltd and Scandor Landscape Contractors Limited for financial year 1 April 2021

Green Smile Ltd have been appointed to take over the maintenance contract currently held by Robert Smith from 1st April 2021. Scandor are to continue with their maintenance.

d. Small Grant Application – to confirm receipt

The grant of £500 has been received and the re-gravelling of the recreation ground carpark carried out. Cllr Horrill was thanked for her help in obtaining the grant.

20/21 – 81

Newsletter

a. Discuss and approve content of March's parish newsletter

The following would be included:

Local Plan link, Pond Report link, Cricket Club membership, e-newsletter volunteers

b. Discuss introduction of e-newsletter

Cllr Boucher suggested that Mailchimp is used to produce an e-newsletter which would be sent to those on the parish council's email database. This would be in addition to the hard copy newsletter that is distributed with the parish magazine. The council would look to a volunteer to oversee this.

20/21 – 82

Confirmation of Annual Parish Meeting arrangements

Due to the COVID restrictions an open parish meeting is to be held later in the year on Monday 18th October at 7pm. It will take place in the main village hall.

20/21 – 83

Retiring Councillor

Cllr Collins thanked his fellow councillors and announced that he will be stepping down from his role at the end of the next meeting on 17th May.

There being no other business the meeting closed at 9.35pm

Signed.....Date.....

