

Minutes of the Meeting held remotely
Monday 18th January 2021

Present: Councillors Fratter, Hall, Collins, Boucher, Anderson
In attendance: City Councillor Horrill, County Councillor Warwick, Richard Leather (Playground Warden), Nicky Breen (Clerk and RFO)
Members of the Public: Three members of the public were present

- 20/21 – 58 Apologies: To receive apologies and approve reasons for absence**
Alison Carey (Neighbourhood Watch), Tim Duncan-Smith (Pond Warden), Michele Price (Burial Ground & Memorial Ground).
- 20/21 - 59 To receive declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda**
None received.
- 20/21 – 60 Public Session**
Two members of the public were present for 20/21 62.
- 20/21 – 61 Minutes of the meeting of 16th November 2020**
To approve and sign the minutes
The minutes were approved and are to be signed.
To deal with any matters not on the agenda
There were no matters arising not on the agenda.
- 20/21 – 62 A Biodiversity Network for Crawley**
Tristan Norton, a parishioner, had prepared a comprehensive biodiversity report for Crawley which had been circulated prior to the meeting. He gave councillors an overview of this report and highlighted that he would like the Parish Council and parishioners to take a proactive approach to biodiversity.
Councillors had previously met with Tristan to discuss proposed wildflower areas on the recreation ground and the Chair confirmed that the parish council is keen to support the development of the wildflower areas here.
The pond warden supported the pond planting suggestions made in the report and suggested to councillors that *the introduction of these plants would be good for the condition of pond, benefit the wildlife and also be aesthetically pleasing to everyone who visits the pond.* The parish council is happy to support the planting which is to be managed by Tim Duncan-Smith and Tristan, and there is some funding available to assist with the project.
The Chair mentioned that Hampshire County Council are responsible for the grass verges and Tristan said that he would be happy to contact them directly to explore better verge management options. Cllr Fratter is to supply Tristan with details of the verges that the parish council has in mind.
Tristan had suggested a more innovative approach to the ground maintenance of the Burial Ground and the Churchyard, however it was agreed that concentrating on recreation ground, pond and verges is the best way forward at the moment. The situation is to be reviewed in November in order to plan for 2022. **Action: Pond Warden, Cllr Fratter**
- 20/21 – 63 Reports from City and County Councillors**
Cllr Warwick's report had been circulated and is attached.
She highlighted the importance of residents completing the Police and Crime Commissioner annual survey which asks residents their views on the policing precept of the council tax and if they would agree to an increase to support policing across Hampshire, the Isle of Wight, Portsmouth and Southampton. [Your view on the policing precept of the council tax 2021-2022 - Hampshire Police and Crime Commissioner \(hampshire-pcc.gov.uk\)](http://Your%20view%20on%20the%20policing%20precept%20of%20the%20council%20tax%202021-2022%20-%20Hampshire%20Police%20and%20Crime%20Commissioner%20(hampshire-pcc.gov.uk)).
Cllr Warwick is speaking at a remote planning meeting on Wednesday concerning the proposed waste recycling development at Three Maids Hill, Cllr Collins is to listen in.
Cllr Horrill's report had been circulated in and is attached.
She urged the parish council to respond to the Local Plan consultation when available.

Signed.....Date.....

Having forwarded the reply from WCC regarding the cricket club sewerage bill to the cricket warden, she is awaiting the warden's response and will approach WCC again if required. In addition, she had spoken in favour of the Village Design Statement at the recent decision and was pleased to inform Councillors that it had been adopted. The Clerk is to chase the written confirmation.

Cllr Horrill updated the meeting on the Fox issues. The Fox has been asked to adhere to its waste management plan and to ensure that deliveries are made between 7am and the evening. Environmental Health is to chase for their sewerage plan, which will be shared with the parish council. It is hoped that agreement will be reached with Hampshire County Council on the proposed alterations to the white lines and that the work can be carried out soon.

Cllr Horrill offered to forward the Winchester City Council Biodiversity Action Plan 2021 to the clerk to then distribute.

The consensus was that parishioners should be notified of the biodiversity measures being put in place via the March newsletter. **Action: Clerk**

20/21 – 64 Report from Neighbourhood Watch

Alison Carey's report is attached and had been circulated prior to the meeting.

20/21 – 65 Reports from Wardens and Representatives

a. Trees

Nothing to report.

b. Cricket

No report received.

c. Playground

The playground report had been circulated prior to the meeting and is attached.

d. Pond

The pond report had been circulated prior to the meeting and is attached.

e. Burial and Memorial Ground

Nothing to report.

f. Mowing

The current grounds maintenance contractor will not be tendering for the April 2021 – March 2022 contract. Cllr Collins has two contractors to approach for quotes, and the Clerk will provide him with a third.

Lentsman

The Lengthsmen were unable to complete all the tasks on the 6 January and these will be carried over to the March schedule. **Action: Clerk, Cllr Collins**

g. Footpaths

Nothing to report.

h. Highways

Gateways – The supplier is to be contacted regarding the paint that is coming off one of the gates on the Rack and Manger road. Parishioners have commented that the single gate on the Panoramics road is not aesthetically pleasing and that a second gate would give symmetry. Previous correspondence with Highways has indicated that there is not enough space for a second gate, however they are being approached again to establish any options that might be available. **Action: Cllr Hall**

i. Church Yard

Nothing to report.

20/21 – 66 Planning

a. Annex B below was discussed with no outstanding comments.

New Applications

| Date Rec'd | Number | Address | Description | Status |
|------------|--------------|-------------------------------------|--|-----------|
| 09/11/2020 | 20/02461/DIC | Glenbuck Cottage Peach Hill Lane | Discharge of condition 4, 5 & 6 of planning application 18/00460/LIS | Permitted |
| 30/11/2020 | 20/02651/TPC | The Old Post Office Peach Hill Lane | T1 - Birch - Fell | Permitted |

Signed.....Date.....

CRAWLEY PARISH COUNCIL – MINUTES 18TH JANUARY 2021

| | | | | |
|------------|--------------|------------------------------------|--|---------|
| 07/09/2020 | 20/01918/HOU | Martins Crawley Road Crawley | Application for the removal or variation of condition 3 of planning application 04/02176/FUL | Current |
|------------|--------------|------------------------------------|--|---------|

Crawley Parish Council previous comment: *No comment with regard to this application provided a condition is applied that the building shall only pass with the main residence and not form a separate dwelling. We are concerned that separate dwellings not be created by such means. Please also be aware that the existing and proposed plan elevations may be mislabelled, confusing east with west.*

Current Applications

| Date Rec'd | Number | Address | Description | Status |
|------------|--------------|--|--|---------|
| 07/09/2020 | 20/01918/HOU | Martins Crawley Road Crawley | The change of use of existing garage room from storage to domestic ancillary usage by the main house. And the addition of three new dormer windows and relocated roof lights all within the roof space of the existing garage. | Current |
| 31/03/2020 | 20/00699/FUL | The Dutch Barn Stockbridge Road (in parish of Sparsholt but impacts Crawley parish) | Erection of a farm managers dwelling, including garden, landscaping and parking | Current |
| 23/08/2019 | 19/01603/TPO | Crawley Court Peach Hill | T1 Dead tree - Fell G1 - Crown lift by 1m | Current |
| 04/06/2019 | 19/01231/TPO | Crawley Court Peach Hill Lane | T1: Fir - Fell. Poor condition T2: Fir - Fell. Benefit the long-term development of adjacent better-quality trees | Current |

Recent Decisions

| Date Rec'd | Number | Address | Description | Decision |
|------------|--------------|---|---|-----------|
| 29/09/2020 | 20/02122/LDP | Crawley Manor Peach Hill Lane Crawley | Use of land to station a mobile home annexe for use incidental to the main dwelling | Permitted |
| 11/09/2020 | 20/01710/HOU | 3 Post Cottages Peach Hill | Loft conversion with 2no:- floating dormers | Permitted |
| 27/08/2020 | 20/01603/HOU | Tall Trees Crawley | Replacement Garages/Office/Storage and Boot Room Extension | Permitted |
| 05/08/2020 | 20/01663/TPO | Tall Trees Crawley | Works agreed with Senior arboricultural officer. T1 Beech Crown lift to 4m. Reduce lower crown on W side by 3m. T3a - Sycamore - Fell. T4 Fell. T6 Cedar Fell. T7 Sycamore - Fell. T11 Sycamore Crown lift to 5m Remove all sycamore saplings less than 100mm stem diameter within 3m strip along eastern boundary. | Permitted |
| 11/08/2020 | 20/01715/TPC | Manor Lodge Peach Hill Lane | T1 Sycamore - fell G1 Fell all diseased Ash and Elm trees only on site over a phased 5 year period. Replant on a 1 for 1 basis with Beech, Hazel, Field Maple and Hawthorn Site visited by Ivan Gurdler | Permitted |

Signed.....Date.....

It was noted that the John Moore Barracks development is at the early consultation stage.

b. Village Design Statement Update

Cllr Horrill had confirmed earlier in the meeting that this has been adopted 20/21 63.

Action: Clerk

20/21- 67

Finance

a. Recent transactions – to approve income and expenditure since last meeting

Payments PV58 to PV75 were approved and receipts noted.

| | Payments to Approve | Total £ | VAT | Ex VAT |
|-------|--------------------------------------|----------------|---------------|----------------|
| PV 58 | SSE - Cricket Club - 1/10-11/11 | 49.18 | 2.34 | 46.84 |
| PV 59 | C&D Trees - burial ground | 78.00 | 13.00 | 65.00 |
| PV 60 | JRB Enterprise - Dog waste bags | 71.10 | 11.85 | 59.25 |
| PV 61 | N Breen - Salary November | 291.86 | | 291.86 |
| PV 62 | HMRC - PAYE November | 70.40 | | 70.40 |
| PV 63 | HCC - Hantsprint - November n/letter | 15.20 | | 15.20 |
| PV 64 | Business Stream - Pond - 9/04-21/10 | 25.43 | | 25.43 |
| PV 65 | Crawley Village Hall Trust | 129.60 | | 129.60 |
| PV 66 | Scandor - 11 Nov | 95.40 | 15.90 | 79.50 |
| PV 67 | LS Carpentry | 3010.00 | | 3010.00 |
| PV 68 | Robert Smith Sep-Dec | 1632.00 | 272.00 | 1360.00 |
| PV 69 | Schofield Groundworks | 1440.00 | 240.00 | 1200.00 |
| PV 70 | HMRC - PAYE December | 70.20 | | 70.20 |
| PV 71 | N Breen - Salary December | 292.06 | | 292.06 |
| PV 72 | N Breen - Archives reimbursement | 18.90 | | 18.90 |
| PV 73 | Business Stream - Rec Grd | 36.94 | | 36.94 |
| PV 74 | S Collins - stake reimbursement | 26.76 | | 26.76 |
| PV 75 | Business Stream - Pond | 10.04 | | 10.04 |
| | Total payments | 7363.07 | 555.09 | 6807.98 |

| | Receipts | | | |
|-------|---|-----------------|--|-----------------|
| RV 16 | Blackwell & Moody - Burial Fees Brealey | 180.00 | | 180.00 |
| RV 17 | Ford Mears Group- Burial fees Gibbs | 180.00 | | 180.00 |
| RV 18 | HMRC - VAT refund Apr-Sep 2020 | 816.53 | | 816.53 |
| | Total receipts | 1,176.53 | | 1,176.53 |

b. To review budget year to date

There are no unexpected items that need consideration.

c. Confirm 2021/2022 precept figure

It was agreed to leave the precept unchanged at £17500.

Action: Clerk

d. Purchase of Clerk's laptop

Following guidance from HALC and the internal auditor, it was agreed that the Clerk would be reimbursed for the laptop purchased for parish council work. **Action: Clerk**

20/21 – 68

Discuss and approve content of January's parish newsletter

The following would be included:

- Barracks
- Pond dredging imminent
- Faster broadband campaign
- Village Design Statement approval
- Police and Crime Commissioner annual survey

There being no other business the meeting closed at 8.40pm

Signed.....Date.....