

CRAWLEY PARISH COUNCIL



clerk.crawley@parish.hants.gov.uk

MINUTES OF THE MEETING HELD ON MONDAY 21st September 2020

Present: Councillors Deehan, Fratter, Hall, Collins, Boucher, Anderson, Alison Carey (Neighbourhood Watch), Richard Leather (Playground Warden)
Apologies Tim Duncan-Smith (Pond Warden), Martin White (Cricket Warden)
In attendance: City Councillor Horrill (to 20/21 39e), County Councillor Warwick (to 20/21 39e), Nicky Breen (Clerk and RFO)
Members of the Public: None

Year	No		Action
20/21	31	Apologies – to receive apologies and approve reasons for absence Tim Duncan-Smith (Pond Warden)	
20/21	32	Co-option of Councillor Cllr Deehan proposed and Cllr Fratter seconded the co-option of Tim Anderson to the Parish Council. Tim had previously been a councillor having stepped down in November 2019. Tim was welcomed back to the Parish Council. The clerk would arrange for a declaration of acceptance of office to be completed together with disclosure of pecuniary interests.	
20/21	33	To receive declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda Cllr Boucher personally knows an owner of The Fox - ref minute 20/21 37.	
20/21	34	Public Session One member of the public had asked to join the meeting, however they sent their apologies as were no longer able to attend.	
20/21	35	Minutes of the meeting of 20th July 2020 To approve and sign the minutes The minutes were approved and signed. To deal with any matters not on the agenda Tim Anderson and Alison Carey noted that owing to the recent 'rule of 6' Covid 19 restriction the Tavern and Library could no longer operate as normal. Both would be able to open for 5 people (plus one tavern committee member) by prior arrangement. Cllr Fratter thanked Cllr Deehan for his excellent and valued work as Chair and wished him and his family well in their move to Jersey. Cllr Deehan said that he had enjoyed his time on the Parish Council.	
20/21	36	Report from Neighbourhood Watch Alison Carey highlighted the items listed in her report (attached) which had been circulated in advance. She added that Neighbourhood Watch information was no longer being posted on the Crawley Village Facebook site but would continue to be emailed to those on her mailing list.	
20/21	37	Reports from City and County Councillors Cllr Warwick's report attached In addition: <ul style="list-style-type: none"> Winchester Green week is to run from 27 September to 4 October 2020. Cllr Horrill's report attached. Cllr Horrill was unable to join the meeting until item 20/21 39d and her report was received at that point. In addition <ul style="list-style-type: none"> The reduction in the sewerage bill for the cricket pavilion is being looked into (20/21 07, 20/21 21). There continue to be complaints about the unreasonable parking associated with the pub and also the ongoing sewerage odour, as well as the high pitched squeak that is generated by the pump. These issues are to be taken up with the Highways Agency and Environmental Health. 	Cllr Horrill
20/21	38	Reports from Tree and Cricket Wardens	

Signed.....Date.....

		<p>Cllr Collins reported:</p> <ul style="list-style-type: none"> The Mountain Ash tree to be situated by the pond is to be planted this autumn. Around the pond there are a few low branches and the trees at the back are slightly overgrown. Martin White had provided a cricket report prior to the meeting which had been circulated. 																										
20/21	39	<p>Representatives' Reports</p> <p>a. Burial Ground Michele Price had previously expressed interest in helping with the Burial and Memorial Ground. Cllr Deehan proposed that she become the Burial and Memorial Ground Warden. This was unanimously seconded. Clerk to meet Michele to discuss role.</p> <p>b. Mowing and Footpaths Cllr Collins is to meet with the contractor to discuss the feasibility and cost implications of creating a wild verge alongside the hedge on the left side of the recreation ground. Cllr Collins is to look at the possibility of the Lengthsman attending to the verges along Hacks Lane. The entry to the byway off Stud Lane is blocked by a gate. This has been referred to HCC.</p> <p>c. Highways The public buses are operating at normal and Parishioners are encouraged to use the service. There have been reports that the bus travels too fast through the village. Cllr Warwick is to ask if this can be addressed. Cars frequently speed on the Littleton Road. Research shows that gateways and planting give a visual deterrent. Cllr Collins is to explore the possibility of Speed Limit Reminder devices. Funding of £3625 from Kirton Farm Nurseries is now available for the Gateways. The Parish Council are to apply for an HCC Councillor Grant for the shortfall.</p> <p>d. Playground Richard Leather now holds keys for the gate and bollard Cllr Horrill arrived at this point. See 20/21 37.</p> <p>e. Pond Ideally the pond needs dredging, Cllr Warwick is in correspondence with HCC regarding desilting the pond. Further to an email sent to Parishioners it is hoped that a Pond Committee can be formed, as well as having a pool of volunteers who can help with fundraising and maintenance. The Clerk is holding details of interested parties.</p> <p>f. Memorial Ground The Memorial Ground is in good condition. The grass will be cut before Remembrance Day. Michele Price is to become the new warden.</p> <p>g. Church Yard There is nothing to report.</p>	<p>Clerk</p> <p>Cllr Collins</p> <p>Cllr Warwick</p> <p>Cllr Collins</p> <p>Clerk</p> <p>Tim Duncan-Smith Clerk</p> <p>Clerk</p>																									
20/21	40	<p>Identify tasks for Lengthsman visit Tasks identified for the Lengthsman on 30th September included:</p> <ul style="list-style-type: none"> Hanging a new pedestrian gate at the recreation ground (behind Cricket Close). Treating the bus shelter. Strimming verges on Hacks Lane. Fix chain to Memorial Garden bench. 																										
20/21	41	<p>Planning Annex B below was discussed with comments noted in italics.</p> <p>New applications</p> <table border="1" data-bbox="255 1500 1308 2016"> <thead> <tr> <th>Date Rec'd</th> <th>Number</th> <th>Address</th> <th>Description</th> <th>Comments by</th> </tr> </thead> <tbody> <tr> <td>11/09/2020</td> <td>20/01710/HOU</td> <td>3 Post Cottages Peach Hill</td> <td>Loft conversion with 2no:- floating dormers</td> <td>05/10/2020</td> </tr> <tr> <td colspan="5"><i>Crawley Parish Council have no comment to make</i></td> </tr> <tr> <td>11/08/2020</td> <td>20/01715/TPC</td> <td>Manor Lodge Peach Hill Lane</td> <td>T1 Sycamore - fell G1 Fell all diseased Ash and Elm trees only on site over a phased 5 year period. Replant on a 1 for 1 basis with Beech, Hazel, Field Maple and Hawthorn Site visited by Ivan Gurdler</td> <td></td> </tr> <tr> <td>27/08/2020</td> <td>20/01603/HOU</td> <td>Tall Trees Crawley</td> <td>Replacement Garages/Office/Storage and Boot Room Extension</td> <td>18/09/2020</td> </tr> </tbody> </table>	Date Rec'd	Number	Address	Description	Comments by	11/09/2020	20/01710/HOU	3 Post Cottages Peach Hill	Loft conversion with 2no:- floating dormers	05/10/2020	<i>Crawley Parish Council have no comment to make</i>					11/08/2020	20/01715/TPC	Manor Lodge Peach Hill Lane	T1 Sycamore - fell G1 Fell all diseased Ash and Elm trees only on site over a phased 5 year period. Replant on a 1 for 1 basis with Beech, Hazel, Field Maple and Hawthorn Site visited by Ivan Gurdler		27/08/2020	20/01603/HOU	Tall Trees Crawley	Replacement Garages/Office/Storage and Boot Room Extension	18/09/2020	
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Signed..... Date

Crawley Parish Council have no comment to make on this application

05/08/2020	20/01663/TPO	Tall Trees Crawley	Works agreed with Senior arboricultural officer. T1 Beech Crown lift to 4m. Reduce lower crown on W side by 3m. T3a - Sycamore - Fell. T4 Fell. T6 Cedar Fell. T7 Sycamore - Fell. T11 Sycamore Crown lift to 5m Remove all sycamore saplings less than 100mm stem diameter within 3m strip along eastern boundary.
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Decision awaited

Date Rec'd	Number	Address	Description	Status
12/06/2020	20/01183/HOU	3 Post Cottages Peach Hill Lane	Single Story rear extension and Loft conversion	Withdrawn
31/03/2020	20/00699/FUL	The Dutch Barn Stockbridge Road (in parish of Sparsholt but impacts Crawley parish)	Erection of a farm managers dwelling, including garden, landscaping and parking	Current
23/08/2019	19/01603/TPO	Crawley Court Peach Hill	T1 Dead tree - Fell G1 - Crown lift by 1m	Current
04/06/2019	19/01231/TPO	Crawley Court Peach Hill Lane	T1: Fir - Fell. Poor condition T2: Fir - Fell. Benefit the long-term development of adjacent better-quality trees	Current

Recent Decisions

Date Rec'd	Number	Address	Description	Decision
13/06/2018 Validated 28/06/2018	18/01452/FUL	The Fox Peach Hill Lane	Application Reference Number: 17/01726/FUL Date of Decision: 01/09/2017 Condition Number(s): MATERIAL AMENDMENTS TO AMEND APPROVED DESIGN RE CONDITIONS 7, 8 AND 21.	Permitted
13/06/2018 Validated 28/06/2018	18/01461/LIS	The Fox Peach Hill Lane	Refurbishment and extensions of existing public house/restaurant with letting rooms, with demolition of part including outbuilding and external and internal alterations, together with new parking, ancillary works and landscaping	Permitted

The Parish Council have submitted a formal objection to HCC planning application number 21326, Development of an Inert Waste Recycling Facility at Three Maids Hill.

20/21 42

Finance

a. Recent transactions – to approve income and expenditure since last meeting

Payments PV27 to PV43 were approved and receipts noted.

	Payments	Total £	VAT	Ex VAT
PV 27	R Norris Electrical Services	1092.00	182.00	910.00
PV 28	T Duncan-Smith - Pond Expenses	25.52	4.26	21.26
PV 29	HMRC - PAYE July	67.80		67.80
PV 30	N Breen - Salary July	271.64		271.64
PV 31	Scandor - cuts 5,6,7 & 8	381.60	63.60	318.00
PV 32	Airweld - Burial Ground Gate Repair	250.00		250.00

Signed..... Date

PV 33	HCC - Stationary	33.48	5.58	27.90
PV 34	HMRC - PAYE August	68.00		68.00
PV 35	N Breen - Salary August	271.44		271.44
PV 36	N Breen - Stake reimbursement	9.99		9.99
PV 37	N Breen - Stamp reimbursement	16.92		16.92
PV 38	HCC - Stationary	8.04	1.34	6.70
PV 39	Scandor - Invoice 17477	286.20	47.70	238.50
PV 40	Robert Smith - Grounds Maintenance -to be paid	2040.00	340.00	1,700.00
PV 41	Southern Electric (direct debit)	54.18	2.58	51.60
PV 42	N Breen - postage fee reimbursement	2.00		2.00
PV 43	P Deehan - padlock reimbursement	7.00		7.00
	Total Payments	4885.81	647.06	4,238.75

Receipts:

RV 05	Burial Fees - Beer	180.00
RV 06	Voltage TV	150.00
RV 07	HMRC VAT return	1570.75
RV 08	Burial Fees - Wheble	180.00
RV 09	Burial Fees - Prangle	90.00
RV 10	WCC 8102147-Precept	8750.00
RV 11	Burial Fees - Long	90.00
RV 12	WCC - Grant Philippi	10000.00
		21,010.75

b. To review budget year to date

Cllrs are to consider how the Covid RHL10 Grant received from WCC for The George Philippi Memorial Sports Ground is to be allocated and this will be discussed at the next meeting. Clerk to obtain the governance associated with the charity.

All Cllrs
Clerk

c. Review insurance proposals and agree and approve renewal

The AXA 3 year policy expires on 28 September. Quotes were obtained from the insurance broker Came & Company and it was agreed to accept the 3 Year Long term Agreement Option with Ecclesiastical.Cover. 28 September 2020 – 27 September 2021 £902.75

Clerk

d. Consider grant request from Citizens Advice Bureau.

A request for a donation had been made. Councillors agreed to a donation of £100 recognising the free impartial advice that this organisation offers.

Clerk

e. Approve Clerk's new pay rate in line with the LGS pay agreement 2020-21

The new LGS pay rate for the Clerk from 1 April 2020 was noted and approved.

20/21 43

Discuss and approve content of September's parish newsletter

The following would be included:

Cllr Deehan – resignation

Village Gateway update

Tavern and Library – due to 'rule of 6' only open by prior arrangement

20/21 44

Date of next meeting

This is scheduled for 16th November.

There being no other business the meeting closed at 9.40pm