



MINUTES OF THE MEETING HELD REMOTELY ON MONDAY 18th May 2020

Present: Councillors Deehan, Hall, Fratter, Collins
Apologies: Mrs A Carey (Neighbourhood Watch), Mr T Duncan-Smith (Pond Warden)
In attendance: Mrs N Breen (Clerk and RFO), County Councillor Warwick, City Councillor Horrill, Mr M White (Cricket Warden)
Members of the Public: None

Year	No		Action
		The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) means the current chairman will remain in place until an annual meeting is held (possibly next year) unless the council decide to elect a replacement earlier.	
20/21	01	Apologies – to receive apologies and approve reasons for absence Apologies were received from Mrs A Carey (Neighbourhood Watch), Mr T Duncan-Smith (Pond Warden)	
20/21	02	Co-option of Councillor Winchester City Council had confirmed that there had been no request from electors to hold a by election to fill the vacancy created by the departure of Carole Phillips and that the Parish Council could co-opt. Cllr Deehan proposed and Cllr Fratter seconded Henrietta Boucher be formally invited at the next meeting in July.	
20/21	03	To receive declarations of Pecuniary Interests (DPI’s) and Other Significant Interests (OSI’s) from members concerning specific items on the agenda Councillors present did not declare any pecuniary or other significant interests.	
20/21	04	Public Session There was no public session with no members of the public present. Alison Carey had sent apologies and a request that more dog waste bags were purchased for the recreation ground.	Clerk
20/21	05	Minutes of meeting of 16th March 2020 To approve and sign the minutes The minutes were approved and will be signed at an appropriate time. To deal with any matters arising not on the agenda No matters arising.	
20/21	06	Report from Neighbourhood Watch Cllr Deehan updated the meeting as per the attached report from Alison Carey.	
20/21	07	Reports from City and County Councillors County Cllr Warwick’s report attached. In addition, Cllr Warwick highlighted <ul style="list-style-type: none"> Cllr Warwick is to look at the footpaths and bridleways in the parish to identify whether any can be included in HCC’s priority cutting list. City Councillor Horrill highlighted <ul style="list-style-type: none"> On Wednesday 20th May the 821st Mayor of Winchester, Mr Patrick Cunningham, is to be adopted via a remote video meeting. The new Mayor is fundraising for young people and those wishing to participate should contact the Mayor’s office. Waste collection continues during the COVID-19 lockdown. An additional recycling bin is available free of charge by contacting the council. Grants are available to help with village halls with the fall in income due to COVID-19. Cllr Horrill has asked for better signage to the COVID-19 testing centre at Sparsholt College. 	Cllr Warwick

Signed.....Date.....

20/21	08	<ul style="list-style-type: none"> Two duck signs have been ordered for the pond. It was agreed that these should be located on the road approaching the pond from Panoramics and the 'Rack and Manger'. The new sports centre at Bar End continues to be built with an anticipated opening date early in 2021. Councils will be reviewing their budgets later in the year. <p>Martin White asked for the consideration of a reduced rate for the cost of the cricket pavilion sewerage. This matter had been raised several years ago but not pursued. It was noted that the Cricket Club had received business rate relief due to coronavirus (COVID-19).</p> <p>Cllrs Warwick and Horrill continue to pursue the installation of kerbing by the pond. Cllrs Warwick and Horrill were thanked and left the meeting.</p>	Cllrs Warwick/ Horrill										
20/21	09	<p>Reports from Tree and Cricket Wardens</p> <p>Cllr Collins, Tree Warden, reported that a large fallen branch in the burial ground had been removed by C&D Trees. Tree contractors are aware that the parish would like large trunks to place in the layby near Panoramics. Cllr Collins is to replace the dead Willow by the pond with a Rowan. It was noted that a fallen tree across the bridleway from Hacks Lane had been partially removed by a parishioner.</p> <p>Martin White, Cricket Warden, reported that recreational cricket was unlikely to be starting before 1st July. There has been electrical and plumbing maintenance work carried out on the pavilion, and the grounds continue to be cut. Scandor have been contacted regarding the reduction in the number of cuts this year from the usual 24. The urn has been removed from the pavilion. The Chair is reviewing health and safety documentation. Mr White was thanked and left the meeting.</p>	Cllr Collins										
20/21	10	<p>Representatives Reports</p> <p>a. Burial Ground It was noted that Robert Smith is not contracted to collect the arisings following the mow. It was identified that the path needs clearing and Robert Smith is to be asked to do this. A village working group tidy up of the burial ground is to be planned for November. A quote is being obtained to replace the broken the knob on the gate.</p> <p>b. Mowing and Footpaths The playground has not been mowed as it remains cordoned off. This has enabled the growth of several unusual wildflowers in the area. Cllr Collins is liaising with the contractor regarding the moving of the playground and pond area. Proposed work for the lengthsman's next visit is work on the bus shelter/church fence/fingerpost sign.</p> <p>c. Highways Cllr Hall informed the meeting that there are three return bus services running between Crawley and Winchester on weekdays. She noted that during the lockdown some motorists had been driving too fast which has resulted in several accidents. Cllr Deehan suggested that Igas be approached for possible funding for the village gates.</p> <p>d. Playground Minor repairs were identified in the annual report. It was agreed that Richard Leather is to go through the schedule of works list (19/20 85d) and do monthly inspections. The playground remains closed due to COVID-19.</p> <p>e. Pond - to note disbandment of Pond Working Group Tim Duncan Smith's report attached. Cllr Deehan is to source reed plugs for planting in the filtration bed. It was unanimously agreed to disband the Pond Working Group.</p> <p>f. Memorial Ground The new bench purchased in celebration of 75th anniversary of VE Day was unveiled on 8th May and has attracted many positive comments. Presently it is bolted to the ground however chains are to be purchased to secure the bench to the wall.</p> <p>g. Church Yard The church yard is in good order.</p>	Cllr Collins Cllr Deehan Cllr Deehan										
20/21	10	<p>Planning</p> <p>a. Annex B as below was discussed with comments noted in italics</p> <p>New applications</p> <table border="1" data-bbox="263 1758 1340 2060"> <thead> <tr> <th>Date Rec'd</th> <th>Number</th> <th>Address</th> <th>Description</th> <th>Comments by</th> </tr> </thead> <tbody> <tr> <td>31/03/2020</td> <td>20/00699/FUL</td> <td>The Dutch Barn Stockbridge Road (in parish of Sparsholt but impacts Crawley parish)</td> <td>Erection of a farm managers dwelling, including garden, landscaping and parking</td> <td>22.05.20</td> </tr> </tbody> </table>	Date Rec'd	Number	Address	Description	Comments by	31/03/2020	20/00699/FUL	The Dutch Barn Stockbridge Road (in parish of Sparsholt but impacts Crawley parish)	Erection of a farm managers dwelling, including garden, landscaping and parking	22.05.20	Clerk
Date Rec'd	Number	Address	Description	Comments by									
31/03/2020	20/00699/FUL	The Dutch Barn Stockbridge Road (in parish of Sparsholt but impacts Crawley parish)	Erection of a farm managers dwelling, including garden, landscaping and parking	22.05.20									

Signed..... Date

<i>No comment, provided the development carries an agricultural occupancy restriction as per the application</i>				
09/03/2020	20/00524/TPO	The Bothy Peach Hill Lane	T1: Beech – Fell tree leaning toward neighbouring dwelling	

Decision awaited

Date Rec'd	Number	Address	Description	Status
09/04/2020	20/00437/HOU	Greystones Littleton Road	Single storey extension to the rear of the property providing an open plan kitchen-living area, new playroom, and bedroom with ensuite. First floor extensions providing a new bedroom and bathroom facilities	Current
23/08/2019	19/01603/TPO	Crawley Court Peach Hill	T1 Dead tree - Fell G1 - Crown lift by 1m	Current
04/06/2019	19/01231/TPO	Crawley Court Peach Hill Lane	T1: Fir - Fell. Poor condition T2: Fir - Fell. Benefit the long-term development of adjacent better-quality trees	Current
13/06/2018 Validated 28/06/2018	18/01452/FUL	The Fox and Hounds Peach Hill Lane	Application Reference Number: 17/01726/FUL Date of Decision: 01/09/2017 Condition Number(s): MATERIAL AMENDMENTS TO AMEND APPROVED DESIGN RE CONDITIONS 7, 8 AND 21.	Current
13/06/2018 Validated 28/06/2018	18/01461/LIS	The Fox and Hounds Peach Hill Lane	Refurbishment and extensions of existing public house/restaurant with letting rooms, with demolition of part including outbuilding and external and internal alterations, together with new parking, ancillary works and landscaping	Current

Recent Decisions

Date Rec'd	Number	Address	Description	Decision
03/30/2020	20/00487/TPO	Woolbury House Peach Hill Lane	G1, G2 and G3 - Mixed deciduous trees on perimeter of property to crown lift by up to 4m to clear lawn and garden area and remove epicormic growth on main stems of trees in G3	Application permitted
20/01/2020	20/00114/TPO	The White House Peach Hill Lane	T1 Yew: Cut back on south facing side to edge of driveway- follow line up vertically through overhanging larger limbs. Reduce longer ends over stables by 3m approx. All final pruning cuts to be no larger than 50mm in diameter. T2 Yew: Crown lift over gate way. Reduce the longer ends at 5m into existing canopy line. T3 Holly: Reduce by 30% overall and trim around sides.	Application permitted
02/01/2020	20/00010/FUL	2 Winsley Cottage Northwood Park	Demolition of part of existing single storey semi-detached dwelling and construction of new 4-bedroom two storey dwelling in garden. Retained portion of existing dwelling to be self-contained annex ancillary to use of new building.	Application permitted
25/11/2019	19/02600/TPC	Pitter Cottage Peach Hill Lane	T1 - Beech. Crown lift and thin, reduction in size	That no objection be raised

Signed..... Date

04/11/2019	19/02432/TPO	Beckys Peach Hill Lane	T1 Ash - Moribund. Pollard to above main fork (Leave as standing deadwood) T2 Yew - Crown Thin by 10% (Crown clean)	Application permitted
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Finance

a. Recent transactions – to approve income and expenditure since last meeting

Payments PV 01 to PV 08 were approved and receipts noted

FINANCIAL STATEMENT - MAY MEETING

	The following bills require approval for payment	Total £	VAT	Ex VAT
PV 01	Robert Smith - Grounds Maintenance	396.00	66.00	330.00
PV 02	Vesper - Hedge Cutting and Playground Fence	1860.00		1860.00
PV 03	HCC - Newsletter - March	12.00		12.00
PV 04	Tsohost - Domain Renewal	8.34	1.39	6.95
PV 05	DM Payroll Services Ltd	81.00		81.00
PV 06	Jill Judge - Salary April	351.36		351.36
PV 07	Nicola Breen – Salary April	271.64		271.64
PV 08	HMRC - PAYE April	67.80		67.80

Total Payments

3048.14 67.39 2980.75

Receipts:

RV 01	Precept	8750.00
RV 02	Pavillion Rates Refund	92.16

8,842.16

b. To review budget year to date

Nothing specific to report.

c. Co-op Bank Change of Signatories – Agree proposal to remove Jill Judge as authorised user and Carole Phillips as authorised signatory and to add Nicola Breen as authorised user and Steven Collins as authorised signatory

The Co-Operative bank mandate is to be completed by all necessary parties in order that the changes can be made. The new clerk is to use the retired clerk's authorised user login to enable transactions to be completed whilst bank processes being completed.

d. Review Asset Register

To be updated to include recently purchased bench (ref 19/20 87d).

20/21 12

Discuss and approve contents of May parish newsletter

The following would be included:

Additional green garden waste bags and recycling bins available from the council.

There will not be a hard copy. The newsletter will be emailed to parish members on the database.

20/21 13

Date of next meeting

The next meeting would take place on Monday 20th July.

There being no other business the meeting closed at 9.45pm.

Signed..... Date