

CRAWLEY PARISH COUNCIL

Minutes of the Meeting held at Crawley Village Hall

on Monday 18 March 2019

ATTENDANCE

Cllr P Deehan (Chair) P
 Cllr T Anderson P
 Cllr F Fratter P
 Cllr R Hall P
 Cllr C Phillips P

City Cllr C Horrill to item 80
 Martin White, Cricket Warden to item 77
 Alison Carey, Neighbourhood Watch to item 80

Two members of the public to item 80

Year	No		Action
18/19	73	<p>Apologies: To receive apologies and approve reasons for absence Apologies had been received from County Councillor Warwick.</p>	
18/19	74	<p>To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the Agenda No declarations were made.</p>	
18/19	75	<p>Public Session The Parish Council had been informed by an email dated 3 March that on Sunday 31 March the Iris Race Team Women's Road Race would take place in Crawley/Littleton Area. Councillors had raised concerns about the short notice given and the impact of the race. Michele Ward, one of the organisers joined the meeting to explain the background to the event on how it would work on the day. This provided reassurance and going forward organisers would try and contact the parish sooner, if possible, to avoid any potential clashes with village events. Michele was thanked and left the meeting.</p> <p>Both environmental and road safety concerns remained at the Fox. The noise of the kitchen extractor and the odour from the sewage treatment area continued to be investigated by the Environmental Health team. (ref 18/19 61).</p> <p>Further incidents of poor parking outside the Fox had been reported. County Councillor Warwick and City Councillor Horrill had investigated the feasibility of widening the footpath in the area by the pub where the road was its narrowest with Highways but had been informed that this was not a feasible option (ref 18/19 61). All were encouraged to photograph parking incidents and to send these to the City and County Councillor to give evidence to support action.</p> <p>With forthcoming village events such as the opening of gardens (National Garden Scheme) attracting visitors there was concern that parking issues may be further compounded and ways to mitigate this would be explored e.g. use of recreation ground, parking signage and Marshalls.</p>	Cllr Hall
18/19	76	<p>Reports from Tree and Cricket Wardens (this item was taken early in the agenda to enable the Cricket Warden to leave for another commitment) Review and approval of Parish Council Agreement with Cricket Club This had been circulated to councillors and the Cricket Club ahead of the meeting. The agreement had been updated to include broadband availability through Gigabeam and cricket club payment of the usage element of electricity and water bills. The agreement was approved and signed by the Chair, Cllr Deehan and the Cricket Warden, Martin White. The Cricket Club utilised a "Crow" logo which the Parish Council wished to incorporate in communications and Martin White would seek permission from the designer of this.</p>	
18/19	77	<p>Minutes of meeting of 21 January 2019 To approve and sign the minutes The minutes were approved and signed. To deal with any matters arising not on the agenda There were no items that were not on the agenda.</p>	
18/19	78	<p>Reports from Neighbourhood Watch Report attached.</p>	

Signed.....Date

		<p>Speed checks had been agreed by the Police for the Littleton Road but had not yet taken place (ref 18/19 63)</p> <p>Concerns were raised about both fly tipping and inappropriate use of the layby by Panoramics. Cllr Horrill reported that the council were actively pursuing those fly-tipping and prosecuting offenders. Investigations would be made as to the ownership of the layby and whether closure was a possibility.</p>	
18/19	79	<p>Reports from City and County Councillors City Councillor Horrill updated as follows</p> <ul style="list-style-type: none"> • The City Council budget had been approved with no increase in council tax for residents • The first spade was to go into the ground on 19th March commencing construction of the new Sports & Leisure Centre • New homes had been opened at Victoria Court forming part of WCC's strategy to build 1,000 affordable homes over the next 10 years • An active programme on litter clearance on the district's A roads was being instigated and The Great British Spring Clean was underway • SHELAA sites (Strategic Housing and Employment Land Availability Assessment) were being reviewed as part of the new Local Plan to 2036 with many more sites submitted than would be required <p>Councillor Horrill and County Councillor Warwick had completed a Crawley Village walkabout and suggested that the Parish Council contact Neville Crisp of Winchester City Council to investigate signage options for the village and Andy Smith of Hampshire Council to review kerbing options. Cllr Horrill noted that plans to install village gates were well advanced.</p> <p>Cllrs Horrill and Warwick had evidenced the environmental concerns associated with the Fox and had seen photographic evidence of parking issues. Both would continue to support residents in anyway that they could to alleviate these issues</p>	
18/19	80	<p>Representatives Reports</p> <ol style="list-style-type: none"> a. Burial Ground Cllr Deehan noted that the bollards outside the ground looked in need of tidy up b. Mowing and Footpaths Contracts with both Robert Smith and Scandor had been reviewed and updated c. Roads and Verges HCC's Operation Resilience to repair potholes was noted. d. Buses and Signs Ahead of the next lengthsman visit signs would be checked to see if cleaning and clearance was required. e. Playground The Play Inspection Company had completed its annual inspection. No serious issues but Cllr Phillips noted several remedial actions which she would instigate f. Pond See below. g. Memorial Ground It was agreed that two hours a month would be enough initially to maintain the borders within the memorial ground between the months of April and November. A gardener had been identified to complete this task. 	<p>Cllr Hall</p> <p>Cllr Phillips</p> <p>Cllr Deehan</p>
18/19	81	<p>Pond Approve terms of reference for a Pond Working Group A small group had been established with the purpose of assisting the Pond Warden to maintain and Improve the Village Pond. Terms of Reference as attached were approved. A small grant for £500 from WCC had been applied for to provide aquatic plants</p>	
18/19	82	<p>Village Design Statement Approve terms of reference for VDS Working Group – purpose to produce a VDS to supersede the current VDS which dates from 2001 Terms of reference were approved. Cllr Phillips reported that she and the clerk had attended a meeting with Jenny Nell, Head of Strategic Planning at WCC, who had provided helpful advice on the process. Outline proposed timetable to submission to WCC As part of the timetable Cllr Phillips proposed to ask for feedback from parishioners at the Annual Parish Meeting on planning guidelines. Both Cllrs Deehan and Phillips had attended a Local Plan 2036 Workshop at WCC and highlighted emphasis on parishes identifying community needs.</p>	<p>Cllr Phillips</p>
18/19	83	<p>Lengthsman – Tasks for next visit on 3 April Cllr Phillips would complete the worksheet with potential tasks highlighted as mowing by the pond and litter picking.</p>	<p>Cllr Phillips</p>

Signed.....Date

Planning**Current**

Date Rec'd	Number	Address	Description	Comments by
13/02/2019	19/00329/HOU	Long Park Farm Long Park Lane	Extension of existing shallow pitched roof over existing flat roof area of existing bungalow and single detached garage with pitched roof	27 March 2019
The clerk was asked to submit a comment requesting that a condition be included that the garage should not in the future be utilised as a separate dwelling (MTRA 4)				
08/02/2019	19/00293/HOU 19/00294/LIS	The White House Peach Hill Lane	Demolition of existing lean-to and erection of single-storey extension; external and internal alterations	19 March 2019
The Parish Council had no specific comment on this application				

Clerk

Decision awaited

Date Rec'd	Number	Address	Description	Status
13/06/2018 Validated 28/06/2018	18/01452/FUL	The Fox and Hounds Peach Hill Lane	Application Reference Number: 17/01726/FUL Date of Decision: 01/09/2017 Condition Number(s): MATERIAL AMENDMENTS TO AMEND APPROVED DESIGN RE CONDITIONS 7, 8 AND 21.	Current
13/06/2018 Validated 28/06/2018	18/01461/LIS	The Fox and Hounds Peach Hill Lane	Refurbishment and extensions of existing public house/restaurant with letting rooms, with demolition of part including outbuilding and external and internal alterations, together with new parking, ancillary works and landscaping	Current
31/01/2017	17/00291/FUL	The Farmhouse New Barn Farm New Barn Lane	Renewal of temporary stationing of mobile home for occupation of assistant dairy person during August to March for a period of 5 years.	Current

Recent decisions

Date Rec'd	Number	Address	Description	Status
05/11/2018	18/02587/AVC 18/02511/LIS	The Fox Peach Hill Lane	New illuminated external signage. (RETROSPECTIVE)	Application permitted

Finance**a. Current Financial Position – to approve Income and Expenditure since last meeting**

Payments PV59 to PV66 were approved.

	The following bills require approval for payment	Total £	VAT	Ex VAT
PV 59	HCC - Newsletter - January	12.00		12.00
PV 60	ICO - Data Protection Fee	40.00		40.00
PV 61	Jill Judge - Salary - January	326.85		326.85
PV 62	HMRC - PAYE - January	9.40		9.40
PV 63	CPRE - Annual Maintenance	36.00		36.00
PV 64	Jill Judge - Salary - February	326.85		326.85
PV 65	HMRC - PAYE - February	9.40		9.40
PV 66	WCC - Rates - George Philippping Memorial Sports Grou	90.72		90.72

Receipts during the period included £360 for the purchase of two burial plots.

b. To review budget year to date

Both the summary and detailed budget were circulated. There were no major variances.

Signed.....Date

