

CRAWLEY PARISH COUNCIL

Minutes of the Meeting held at Crawley Village Hall

on Monday 21 January 2019

ATTENDANCE

Cllr P Deehan (Chair) P
 Cllr T Anderson P
 Cllr F Fratter P
 Cllr R Hall
 Cllr C Phillips P

City Cllr C Horrill to item 67
 County Cllr J Warwick to item 65

Two members of the public

Year	No		Action
18/19	59	<p>Apologies: To receive apologies and approve reasons for absence Apologies had been received and were accepted from Cllr Hall. Martin White, Cricket Warden, had hoped to attend but had sent a message to say he had been delayed by traffic.</p>	
18/19	60	<p>To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the Agenda No declarations were made.</p>	
18/19	61	<p>Public Session It was reported that the Village Library was going from strength to strength with approximately sixteen elderly villagers attending regularly and children also visiting. Along with the recently introduced film night and monthly lunches there were now activities three out of four weeks for residents. Parking on the road outside the Fox was raised. Poor parking meant that there had been a recent incident of the bus being unable to pass and having to disembark passengers whilst advice was sought from the pub to identify vehicle owners. In the event of emergency services needing to access the village this was of serious concern. County Councillor Warwick and City Councillor Horrill agreed to investigate the feasibility of widening the footpath in the area by the pub where the road was at its narrowest with Andy Smith and his colleagues at Highways. This would make a single carriage way preventing parking. Environmental matters (impact of lighting and noise created by fans etc) continued to be pursued by those impacted. It was noted that planning applications conditions did incorporate certain environmental clauses, and that these should be checked.</p>	<p>Cllr Warwick Cllr Horrill</p>
18/19	62	<p>Minutes of meeting of 19 November 2018 To approve and sign the minutes The minutes were approved and signed. To deal with any matters arising not on the agenda An email had been sent to the Fox (ref 18/19 47) following the November Parish Council meeting outlining concerns not directly related to the planning application and Cllrs Deehan and Fratter had met with one of the owners. Whilst parking/traffic continued to be a concern (see above) it was reassuring to note that staff now seemed to be parking away from the frontage of the pub itself. Environmental concerns had been reported to the relevant HCC officer by affected residents (see above). Ref 18/19 70 for update on charitable donations It was noted that repairs had been made to the entrance to the Cricket Ground (ref minutes 17/18 75, 18/19 06, 18/19 25, 18/19 36, 18/19 47) and that ownership of the bottom of Hacks Lane had been confirmed with the work to be organised. Cllr Warwick was thanked for organising this.</p>	
18/19	63	<p>Reports from Police and Neighbourhood Watch Report attached. Mrs Carey would investigate the possibility of a police speed check on the road from Littleton to the village.</p>	<p>Mrs Carey</p>
18/19	64	<p>Reports from City and County Councillors City Councillor Horrill updated as follows</p> <ul style="list-style-type: none"> • The disused former Friarsgate Medical Centre and five properties either side of the bus station entrance in the Broadway had been purchased Winchester City Council. • The Movement Consultation had been completed and Hampshire County Council, in consultation with Winchester City Council, was aiming to complete the Strategy in March 2019. • Planning permission had been granted for the new Sports and Leisure facility at Bar End 	

Signed.....Date

- Winchester City Council's Local Plan is approved to 2031. This must be reviewed every five years meaning a new Local Plan to 2036 which allows for changes to the National Planning Framework. To date the Government had not indicated how many extra new houses were to be added but it should be stressed that sites identified by the SHELAA have no status (ref email sent to residents). The Local Plan needed to consider locations for small businesses, student accommodation and consider infrastructure implications of builds e.g. water supply. Parish Councils would be consulted throughout the process.
- Residents will benefit from reduced waiting times and improved facilities at Winchester City Council's newly refurbished reception area on Colebrook Street.
- The project to build new premises for the existing St Clements G.P. Practice was reaching final stages.
- The Mayor of Winchester's Community Awards 2018/19 had been launched
- Waste and grass contracts were being renegotiated and door step glass collection was anticipated to commence later in the year

Mrs Carey left the meeting

County Councillor Warwick's report attached. In addition, Cllr Warwick highlighted works on pot holes with the "Dragon Patcher" machines

18/19 65

Discussion about increasing number of councillors

The clerk explained that to do this a Community Governance Review would be needed. This was a complex and time-consuming process. It was decided that to help spread the work load of the parish council where specific projects were concerned, for example the Village Design Statement, sub committees or working groups would be set up as appropriate.

Cllr Phillips indicated that she would happily lead review of the Village Design Statement.

18/19 66

Traffic & Speed Report

The technical specification for the proposed Village Gateways was being finalised.

18/19 67

Reports from Tree and Cricket Wardens

The Tree Warden reported that overhanging trees in the burial ground would be attended to when enough tree work had accumulated in the parish.

Cllr Fratter and the clerk had met with the Cricket Warden before Christmas and higher than normal utility bills were being investigated.

18/19 68

Representatives Reports

a. Burial Ground

The hedge had been trimmed and looked much tidier. Trees ref 18/19 67 above

b. Mowing and Footpaths

Contracts with both Robert Smith and Scandor were being reviewed. The cricket club needed to be informed on any changes to the latter given responsibility for payment if more than 24 cuts made during the year

c. Roads and Verges

Silt had been cleared in the area between the road and the pond (ref 18/19 53)

d. Buses and Signs

Signs were cleared on lengthsman visits.

e. Playground

The Play Inspection Company was anticipated to carry out its inspection in February.

f. Pond

With the help of volunteers, a pond tidy up had been completed

Catchments had been cleared but Cllr Deehan/Anderson would check with Cllr Hall whether this work has been fully completed and signed off.

g. Memorial Ground

The area had been pruned.

The refurbishment of the War Memorial was discussed, and it was concluded that a full restoration was not required but that cleaning of the name plate to enable easier reading was appropriate. A quote £120 had been obtained and was approved. Quotes for a gardener to look after the verges would be pursued with this anticipated to be a half a day once a month task.

18/19 69

Planning Current

Date Rec'd	Number	Address	Description	Comments by
No current applications at time of agenda publication				

Decision awaited

Date Rec'd	Number	Address	Description	Status
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Signed.....Date

05/11/2018	18/02587/AVC 18/02511/LIS	The Fox Peach Hill Lane	New illuminated external signage. (RETROSPECTIVE)	Pending decision
13/06/2018 Validated 28/06/2018	18/01452/FUL	The Fox and Hounds Peach Hill Lane	Application Reference Number: 17/01726/FUL Date of Decision: 01/09/2017 Condition Number(s): MATERIAL AMENDMENTS TO AMEND APPROVED DESIGN RE CONDITIONS 7, 8 AND 21.	Current
13/06/2018 Validated 28/06/2018	18/01461/LIS	The Fox and Hounds Peach Hill Lane	Refurbishment and extensions of existing public house/restaurant with letting rooms, with demolition of part including outbuilding and external and internal alterations, together with new parking, ancillary works and landscaping	Current
31/01/2017	17/00291/FUL	The Farmhouse New Barn Farm New Barn Lane	Renewal of temporary stationing of mobile home for occupation of assistant dairy person during August to March for a period of 5 years.	Current

Recent decisions

Date Rec'd	Number	Address	Description	Status
23/10/2018	18/02480/HOU	4 Post Cottages	Proposed Extension & Alterations to existing detached Garage to form home gym	Application permitted
15/10/2018	18/02401/TPC	Crawley Manor	Removal of 4 no Western red cedars	No objection

A member of the public left the meeting.

Finance

a. Current Financial Position – to approve Income and Expenditure since last meeting

Payments PV45 to PV58 were approved. There were no receipts during the period.

		Total £	VAT	Ex VAT
PV 45	Tim Anderson - dog bag refill	39.30	6.55	32.75
PV 46	Business Stream (Water - Recreation Ground)	86.25		86.25
PV 47	Business Stream (Water - Pond)	66.02		66.02
PV 48	Transfer to lengths man account (VAT repayment)	288.00		288.00
PV 49	Jill Judge - Salary - November	326.85		326.85
PV 50	HMRC - PAYE - November	9.40		9.40
PV 51	HCC - Newsletter - November	12.00		12.00
PV 52	Robert Smith - Grounds Maintenance - Apr - Oct	2856.00	476.00	2380.00
PV 53	Scandor	95.40	15.90	79.50
PV 54	Southern Electric - Cricket Club	52.04	2.47	49.57
PV 55	Scandor	95.40	15.90	79.50
PV 56	Jill Judge - Salary - December	327.05		327.05
PV 57	HMRC - PAYE - December	9.20		9.20
PV 58	Village Hall - 2019 Room Hire	160.20		160.20
	Total Payments	4423.11	516.82	3906.29

b. To review budget year to date

Both the summary and detailed budget were circulated. There were no major variances.

c. To consider a request for donation from the Citizens Advice Bureau

It was agreed after discussion not to donate to the Citizens Advice Bureau

Signed.....Date

		<p>d. To review and agree annual grounds maintenance contracts for Robert Smith Landscaping & Garden Maintenance Ltd and Scandor Landscape Contractors Limited for financial year commencing 1 April 2019. Ref minute 18/19 68</p> <p>e. To review clerk's salary for financial year commencing 1 April 2019 The clerks contract stated that one scale point increase (SCP 26 to 27) would be made subject to satisfactory review. Appraisal would take place in February.</p> <p>f. To approve recommended no increase in precept for financial year commencing 1 April 2019 This was unanimously agreed. Clerk to send precept requirement form to WCC</p> <p>It was agreed that Cllr Fratter would contact The Fox with suggesting that donations collected from trial openings be directed at non-Parish Council capital projects within the village.</p>	Clerk
18/19	71	<p>Communications</p> <p>Email list Two emails had been sent by the Chair to parishioners who had indicated that they wished to receive communications in this way.</p> <p>January newsletter Concerns about a small minority failing to "pick up" dog poo at the recreation ground and subsequent impact on all wishing to use the area was raised and a note would be incorporated in the newsletter.</p>	Clerk
18/19	72	<p>Next Meeting 18 March 2019</p>	

Signed.....Date