

CRAWLEY PARISH COUNCIL

Minutes of the Meeting held at Crawley Village Hall

on Monday 17 September 2018

ATTENDANCE

Cllr P Deehan (Chair) P
 Cllr T Anderson P
 Cllr F Fratter P
 Cllr R Hall P
 Cllr C Phillips P

City Cllr C Horrill
 One member of the public

Year	No		Action
18/19	31	<p>Apologies: To receive apologies and approve reasons for absence Apologies had been received from County Councillor Warwick, Neighbourhood Watch representative, Alison Carey and Cricket Warden, Martin White.</p>	
18/19	32	<p>To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the Agenda No declarations were made.</p>	
18/19	33	<p>Public Session No specific items not covered elsewhere.</p>	
18/19	34	<p>Minutes of meeting of 25 June 2018 To approve and sign the minutes The minutes were approved and signed. To deal with any matters arising not on the agenda There were no matters arising not covered elsewhere.</p>	
18/19	35	<p>Reports from Police and Neighbourhood Watch Mrs Carey was unable to attend the meeting but had prepared a report as attached. Mrs Carey had been in contact with Arqiva and her report highlighted that branches etc surrounding CCTV equipment had been cleared and a new enhanced system was to be installed.</p>	
18/19	36	<p>Reports from City and County Councillor County Councillor Warwick was unable to attend the meeting and had sent a report as attached. City Councillor Horrill updated as follows Chesil Lodge Now opened this is a development of 52 homes for people aged 55 and over with an existing or potential care need. Chesil Lodge had been entered for an award for best older people's housing development. Broadband Grants Grants were available for small businesses to improve broadband connectivity. Details would be forwarded to enable notification to Crawley businesses. Local Plan 2036 Consultation Winchester City Council is about to start the preparation of its Local Plan 2036 and wishes to hear from local communities, individuals and commercial businesses – in fact from anyone with an interest in this matter. The purpose of the Local Plan is to provide a planning policy framework to direct growth and change to appropriate locations, in accordance with National Planning Guidance to achieve sustainable development. The Local Plan will also include a range of general planning policies to inform the location, scale and appearance of developments. With the closing date of 21 September all were actively encouraged to complete the on-line survey. Winchester Movement Strategy The Winchester Movement Strategy is a joint initiative from Hampshire County Council and Winchester City Council.</p>	<p>Cllr Horrill</p>

Signed.....Date

The aim is to understand how to address travel and transport constraints, to support Winchester's growth, and allow the city to become a healthier and more accessible place. Results from the consultation were expected to be announced shortly.

Major Projects

The new Sports and Leisure Park and Station Approach were highlighted by Cllr Horrill

Waste and Grass Cutting

The current contract expired at the end of September 2019 the City Council would be asking for parish council's input about services provided. Crawley parish councillors highlighted that there was confusion over who was responsible for what particularly around cutting.

Cllr Horrill invited questions and the following were discussed and incorporated elements of Cllr Warwick's written report

Potholes

The potholes at Hacks Lane (ref minute 17/18 75, 18/19 06 and 18/19 25) remained. Cllr Warwick was looking into this.

Road Safety

The Parish Council had taken a proactive approach to tackling road safety concerns with plans well advanced to install gateways to encourage slowing of traffic. Meetings had taken place with Highways to explore ways to address traffic flow around the pond area where accident probability was viewed as extremely high (ref Cllr Warwick's report).

All expressed frustration that road safety concerns would only be compounded by the planning committee's recent decision approving the Section 73 application related to the Anaerobic Digester at Sparsholt College. This would enable commercial transportation of straw through the village with larger vehicles than anticipated for the original application for grass as a feedstock.

A meeting was being arranged with Councillor Humby (Executive Member for Environment and Transport, Hampshire County Council) and Steve Brine, MP to examine ways to address continued road safety concerns.

Cllr Hall updated the meeting at this point on the progress of installation of village gateways.

Discussions with all owners of adjoining land of proposed locations had taken place. Proposals would now be submitted to Andy Smith (Team Leader, Traffic Management East (Winchester, Fareham, Gosport, East Hants, Havant, Hart, Rushmoor) Hampshire County Council and include location and design together with maintenance and repair responsibilities. Three quotations would be obtained for supply and installation.

Traffic & Speed Report

Discussed under City and County Councillor Reports

Reports from Tree and Cricket Wardens

As previously noted (minute 18/19 24) trees at the boundary of the burial ground were overhanging the road. In addition, several trees needed tidying up within the ground and hedges needed attention. Cllr Anderson would investigate the cost of tree work and Rob Smith would be asked to cut hedges if appropriate.

Apologies had been received from the Cricket Warden

Representatives Reports

a. Burial Ground

Ref tree report above

b. Mowing and Footpaths

All clear and nothing specific to report

c. Roads and Verges

White lining had been taking place

The Fox was discussed with councillors very aware of disruption caused by construction traffic (ref minute 18/19 23). The parish council continued to liaise with the owners and builders and would advise parishioners to contact the relevant authorities with specific complaints.

d. Buses and Signs

It was confirmed that the Bus Company was responsible for putting timetables at bus stops.

The lengthsman would be asked to check that all road signs were clear of foliage and obstruction.

e. Playground

Possible hedge cutting was also needed in the playground area (ref 18/19 38)

Cllr
Warwick

Cllr
Anderson

Signed.....Date

f. Pond including potential improvements

A villager had suggested a bore hole to enable topping up of water in the pond. This was a separate issue to water quality and expert advice was needed. Cllr Horrill would send details of appropriate contacts at WCC/HCC to help with this.

A benefactor had suggested a bench by the pond in memory of a relative. The two benches currently by the pond were reaching the stage that replacement was required. Arqiva had agreed, in principle, to aid financing of a bench and the Parish Council had a small amount of CIL (Community Infrastructure Levy) which could be utilised for such expenditure. It was therefore proposed that both benches be replaced and financed by the benefactor, Arqiva and CIL monies. Bench costs were being researched and councillors would be updated. After discussion about the reeds by the side of the pond it was concluded that the lengthsman would be asked to trim these.

g. Memorial Ground

Work had commenced to scarify the ground to improve the lawn.

Cllr Horrill

18/19 40

Jobs for next lengthsman visit – 26 September

Cllr Phillips would prepare the worksheet which would include checking all village signs were clear of obstruction and trimming the reeds between the pond and road edge.

Cllr Phillips

18/19 41

Planning

a. The following were noted and discussed

Current Applications

24/08/2018	18/02034/PNHOU	Long Park Farm Long Park Lane	Single story rear extension below a flat roof with roof lanterns and also a side extension	
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It was agreed that no comment would be made related to this application

10/08/2018	18/01950/TPC	Kingswell Point Peach Hill	T1 Chestnut. Remove. Whilst this tree is very beautiful it is posing to be a problem which has elevated over the last 5 years. The tree has contracted diseases such as blight and bleeding canker. It is becoming so large that it has completely taken over the garden. The roots are as big as the tree therefore as it is close to the house it could creep into our foundations. The garden is a continuous mess from dropping twigs, conkers, dead leaves. It attracts vermin such as pigeons and squirrels. It is weak and therefore last winter a large amount of branches fell close to the house which is a safety hazard	
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Since publication of the agenda a decision had been made "that no objection be raised"

Decision awaited

Date Rec'd	Number	Address	Description	Status
13/06/2018 Validated 28/06/2018	18/01452/FUL	The Fox And Hounds Peach Hill Lane	Application Reference Number: 17/01726/FUL Date of Decision: 01/09/2017 Condition Number(s): MATERIAL AMENDMENTS TO AMEND APPROVED DESIGN RE CONDITIONS 7, 8 AND 21.	Current
13/06/2018 Validated 28/06/2018	18/01461/LIS	The Fox And Hounds Peach Hill Lane	Refurbishment and extensions of existing public house/restaurant with letting rooms, with demolition of part including outbuilding and external and internal alterations, together with new parking, ancillary works and landscaping	Current

31/01/2017	17/00291/FUL	The Farmhouse New Barn Farm New Barn Lane	Renewal of temporary stationing of mobile home for occupation of assistant dairy person during August to March for a period of 5 years.	Current
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Recent decisions

Date Rec'd	Number	Address	Description	Status
02/05/2018	18/01124/FUL	Tall Trees Peach Hill Lane	Application Reference Number: 15/00581/FUL (as varied by NMA 18/00385/NMA on 27th April 2018) Date of Decision: 15/06/2015 Condition Number(s): Condition 4 Conditions(s) Removal: To vary elevations of house, position of garage and elevation treatment of garage. See cover letter for full details of new drawing references and those superseded	Application permitted
25/04/2018	18/01002/HOU	Poplars Long Park	Demolition of attached front garage and replacement single storey extension	Application permitted

b. Village Design Statement (VDS)

The Chair and Clerk had met with Jenny Nell, Head of Strategic Planning at WCC during the summer and councillors had been updated. In effect a new document would need to be submitted to reflect current planning policies etc and an important part of this was the consultation progress and involvement of the village. In addition to the VDS Ms Nell had suggested that the village might consider a Parish Plan.

Finance

a. Current Financial Position – to approve Income and Expenditure since last meeting

Payments PV 17 to 33 were approved and income from the burial ground and VAT reimbursement noted

PV 17	WCC - Annual Sewerage - Cricket Club		300.00		300.00
PV 18	Shawyers - Wasp Nest Treatment		60.00	10.00	50.00
PV 19	Jill Judge - Salary - June		304.02		304.02
PV 20	HMRC - PAYE - June		3.60		3.60
PV 21	Caledonia Play - Slide Replacement		834.00	139.00	695.00
PV 22	Scandor (4 cuts)		381.60	63.60	318.00
PV 23	HCC - Newsletter - July		12.00		12.00
PV 24	Jill Judge - Salary - July		303.82		303.82
PV 25	HMRC - PAYE - July		3.80		3.80
PV 26	Scandor		95.40	15.90	79.50
PV 27	Transfer to Lengthsman Account (VAT)		576.00		576.00
PV 28	Peter Deehan - reimbursement Dragons Teeth at pond		98.82	16.47	82.35
PV 29	Southern Electric - Cricket Club		122.53	5.83	116.70
PV 30	Jill Judge - Salary - August		443.72		443.72
PV 31	HMRC - PAYE - August		38.40		38.40
PV 32	Scandor		286.20	47.70	238.50
PV 33	Came & Company - Annual Insurance		862.42		862.42
	Total Payments		4726.33	228.50	4427.83

The high electricity bill at the cricket club was discussed. Figures had been obtained which showed that unit usage over the past eighteen months was much higher than the historic norm. Whilst some new equipment had been installed this was not thought to be enough to explain the increase. Cllr Anderson would take regular meter readings and co-ordinate with the Cricket Club to establish the cause and actions for the future.

Separately it was noted that a two-year contract had been agreed with SSE giving a more favourable tariff.

Signed.....Date

		<p>b. To review budget year to date Both the summary and detailed budget were circulated. Cllr Fratter noted that both Village Gates and benches by the pond were anticipated to be financed by external (grants, donations) or set aside funds (CIL)</p> <p>c. Review and approve annual insurance payment The Parish Council held a three-year long-term plan with AXA Insurance. The increase in annual payment from £837.30 to £862.42 reflected index linking. The annual insurance payment was approved.</p> <p>d. Confirm clerk's salary Cllrs Deehan and Fratter had completed an appraisal with the clerk in August with a salary scale of SCP 26 agreed.</p>	
18/19	43	<p>Communications to Parishioners Parishioners were being invited to join an email list to receive parish communications. With most parishioners now contacted the list of those consenting to receive information in this way was nearing completion.</p>	
18/19	44	<p>Date of Next Meeting – 19 November 2018</p>	

Signed.....Date