

CRAWLEY PARISH COUNCIL

Minutes of the Meeting held at Crawley Village Hall on Monday 19 September 2016

ATTENDANCE

Mr F Fratter
Mrs C Phillips (Chairman)
Mr T Anderson
Mrs J Judge (Clerk)

Mr P Deehan

Also present: Alison Carey (part) Cllr Bailey(part), Cllr Horrill (part)

1. **APOLOGIES- To receive apologies and approve reasons for absence**

Apologies were received from Cllr Stewart and PSCO Kerry Croutear.

It was noted that with only six meetings a year and small number of councillors it was important that councillors attended meetings if possible. Meeting dates could be changed if necessary.

2. **To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda**

There were no declarations of interest from Cllrs Anderson, Fratter or Phillips

3. **MINUTES OF MEETING OF 19 SEPTEMBER 2016**

To approve and sign the minutes

The minutes of the previous meeting of 19 September, having been previously circulated, were agreed and duly signed as a true record. Proposed by Cllr Fratter, seconded by Cllr Phillips.

To deal with any matters not arising on the agenda

The Annual Parish Meeting was confirmed as 24 April 2016.

4. **PUBLIC SESSION**

No members of the public attended the meeting

5. **FOX & HOUNDS – REGISTERED ASSET OF COMMUNITY VALUE – CONSIDER ANY ACTIONS**

After a lengthy discussion, it was decided that the most appropriate course of action was to agree in principle that Crawley Parish Council would submit an expression of interest as a potential bidder before the expiry of the interim moratorium on 1st December.

It was hoped that a private buyer would confirm interest in purchasing the pub and completing renovation works before the 1st December deadline and that the Parish Council would not need to invoke its expression of interest as an eligible community group.

The clerk was instructed not to act until 30th November with councillors keeping in touch and finalising their decision by email. **Action: All**

6. **POLICE REPORT & NEIGHBOURHOOD WATCH**

PSCO Kerry Croutear was unable to attend the meeting and Alison Carey, Neighbourhood Watch, updated councillors. PSCO Croutear's report (attached to minutes) referred to two reported incidents of suspicious telephone calls from unknown persons. Non-dwelling burglaries (sheds etc) and the disappearance of WCC green bags for garden waste were noted.

There would be a Beat Surgery on Friday December 2nd in the Village hall.

7. **VACANCY FOR A COUNCILLOR – Discussion with Mr Peter Deehan**

Mr Deehan, a chartered surveyor, had moved to Crawley a year ago, and was keen to be involved in the village. Indeed, he had already helped at several work mornings. He hoped his professional experience relating to property matters would be of assistance to the parish.

It was unanimously agreed that Mr Deehan should be co-opted to the Parish Council and the clerk was asked to organise relevant paperwork.

Portfolio allocations were discussed. Mr Deehan would take responsibility for planning and Cllr Phillips for footpaths. In addition, the clerk was requested to contact Co-op Bank to arrange for Mr Deehan to become a signatory. **Action: Clerk**

8. **REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Cllr Bailey highlighted

- Confusion about the recent introduction of charges at the Waste Recycling Centre

- The Devolution debate – Cllr Bailey believed that parish councils were happy to take on a bigger remit but only with appropriate resources. He had encouraged parish councils to have direct links with the Highways department and this was working.
- Grants would be available for specific capital projects such as the playground from January 2017

Cllr Bailey was thanked for coming to the meeting and left at this point.

Cllr Horrill joined the meeting later between Items 10 and 11 and reported

- News was expected on Solent Devolution proposals the following week
- Winchester City Council had jointly commission a report from consultants PwC to provide an independent assessment about Devolution and the Future of Local Government in the Heart of Hampshire area.
- An update on Devolution and Winchester City Council's 2017/18 Budget would be given on 7 December (Cllr Phillips would be attending)
- A new procurement process with the advice of RIBA (Royal Institute of British Architects) had commenced for the project to develop Station Approach
- WCC had agreed to purchase the Garrison Ground at Bar End meaning that this could be evaluated as an option for the location of the city's new sports and leisure centres
- Chesil Lodge, a development of 52 homes for people aged 55 and over, located on Chesil Street with mixed ownership options was under construction
- The Housing and Planning Bill with its "pay to stay" banner may have implications for parishes
- Community Strategy documentation was being rewritten. This would be published in the New Year. The aim was to provide a focussed and objective account of what the Council was going to do and not going to do against a background of budgetary constraints
- The Leader of Winchester City Council was backing plans for a 'Knowledge Park' on the site of the Sir John Moore Barracks.

Cllr Horrill thanked all for their work related to objections to Ecotricity/Sparsholt College's application for an anaerobic digester which had disappointingly been approved by the Winchester City Council's Planning Committee.

At a village level fencing, had been completed at Cricket Close and the glass recycling bins removed from the Fox and Hounds. The dog bin situation was not yet fully resolved and Cllr Horrill would continue to chase. The clerk was asked to put an item in the newsletter reminding dog owners of their responsibilities to "pick up" particularly in areas where children played.

Action:Clerk

9. LIME TREES IN THE CHURCHYARD – APPROVE REPLACEMENT

It was agreed that Cllr Fratter would order bare rooted lime trees and that a working party would be agreed for planting of these before Christmas.

Action: Cllr Fratter

10. REPORTS FROM TREE AND CRICKET WARDENS

The Tree Warden, Cllr Anderson reported no problems. There was no report from the cricket warden.

11. PLANNING

a. Planning – Current Applications and recent decisions by WCC (Annex B)

The following were discussed:

Current Applications

Date Rec'd	Number	Address	Description	Closing date for comments
21/09 (validated 3/11)	16/02413/FUL	Yew Tree Buildings Stockbridge Road	Erection of an agricultural grain store	30 November

<i>Councillors noted that this was a large grain store but did not believe it to have and adverse visual impact and thus it was agreed "no comment"</i>				
21/09 (validated 11/10)	16/02424/HOU	The Homestead	Convert existing barn into kitchen, extend conservatory and replace roof & windows. Clad low level brickwork to conservatory with black larch.	23 November
21/09 (validated 11/10)	16/02425/LIS	The Homestead	Convert existing barn into kitchen, extend conservatory and replace roof & windows. Clad low level brickwork to conservatory with black larch.	23 November
<i>This was the home of newly co-opted councillor Peter Deeham, who declared an interest and did not participate in the discussion. Cllrs Fratter and Phillips had, prior to the meeting, reviewed plans and recommended "no comment". This was agreed.</i>				

The following were noted:

Awaiting decision

Date Rec'd	Number	Address	Description	PC Comment
26/08 (validated 17/10)	16/02136/FUL	Pond Cottage	Variation of condition of 4 iii) a) of planning application (15/02101/FUL Proposed new oak post and slate garage, with new rear entrance alterations to pond cottage) - To allow the use of natural clay tiles for the roofing materials on the garage (retrospective)	Noted
5/10	16/02603/TPC	Highfield House	No.1 Beech tree. Reduce branches overhanging neighbours property by approx 2 meters to reduce overhang	

Recent decisions by WCC

Date Rec'd	Number	Address	Description	Decision
04/07	16/01512/TPO	Yew Tree Cottage	1 no. Yew to remove lowest 2 branches towards highway at approx. 3m, remove low secondary growth to clear wires and allow light to property 3-4m from ground level, no more than 25mm pruning cuts for crown lift	Application permitted
30/06	16/01475/FUL	The Beeches	Construction of a replacement dwelling	Application permitted
17/05	16/01184/FUL/	The Homestead	Remove clay tile roof on outbuilding and replace with thatch	Application permitted

12. FINANCE:

a. Financial Statement as at 31 October 2016

Copies were circulated showing available funds. Annex A showing the current financial position was reviewed and approval for payments PV42 to PV60 given (proposed Cllr Fratter, seconded Cllr Phillips)

b. Budget Update

Cllr Fratter reviewed the budget circulated at the meeting. He suggested that the precept be maintained at the same level for 2016/17. Cllrs agreed with no change but the final decision would be made at the January meeting when more information to aid budgeting would be available.

It was suggested by Cllr Phillips and agreed by all that £200 be transferred to Sparsholt Parish Council towards the payment of transport consultant fees related to the anaerobic digester planning application by Sparsholt College

13. REPRESENTATIVES' REPORTS

a. Burial Ground – Cllr Phillips had visited the burial ground that day and noted that tree branches were overhanging the main path. Cllr Anderson agreed to examine trees to see if cutting was required.

Action: Cllr Anderson

- b. **Mowing and Footpaths** – it was noted that Sandor payments had now been made
- c. **Roads and Verges** - nothing to report
- d. **Buses and Signs** - nothing to report.
- e. **Playground** - The Fundraising Committee held a Fashion Show with Christmas Stalls and raised £647.80 for the Children’s Playground Fund. The Social Club had made a very generous donation of £120 and Sam and Andy Colvin ran a half marathon and raised £650. These amounts would be put towards Phase 3 of the project enabling repairs to the slide and agility unit.
- f. **Pond** – Cllr Anderson would be organising a work party to get the pond ready for the winter months.

Action: Cllr Anderson

14. UPDATE FROM COUNCILLORS ON RISK ASSESSEMENTS COMPLETED

Cllr Fratter had completed a six month inspection of the Churchyard.

15. DATE OF NEXT MEETING

There being no further business, the meeting ended at 9.30pm. The next meeting would take place on 16 January 2016. The date of the Annual Parish Meeting was agreed as 24 April 2017.

Signed.....
Chairman

Date.....