

CRAWLEY PARISH COUNCIL

Minutes of the Meeting held at Crawley Village Hall on Monday 15 January 2018

ATTENDANCE

Cllr C Phillips (Chair)
Cllr F Fratter
Cllr P Deehan
Cllr R Hall
Mrs J Judge (Clerk)

M White – Cricket Warden (Part)
Mrs A Carey – Neighbourhood Watch (Part)
Cllr C Horrill – City Councillor (Part)
Cllr J Warwick – County Councillor (Part)

Apologies: Cllr T Anderson, PSCO K Croutear

Year	No		Action
17/18	59	Apologies: To receive apologies and approve reasons for absence Apologies were received from Cllr T Anderson and PSCO K Croutear	
17/18	60	To receive Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the Agenda No declarations were made	
17/18	61	Public Session Mrs Carey asked about progress of purchase of dog bag dispensers as agreed at the July meeting. Cllr Anderson, who was arranging this, was unable to attend the meeting and would be contacted.	Cllr Deehan
17/18	62	Minutes of meeting of 13 November 2017 To approve and sign the minutes The minutes were approved and signed as a true record. Proposed Cllr Phillips, seconded Cllr Fratter To deal with any matters arising not on the agenda There were no matters arising.	
17/18	63	Reports from Police and Neighbourhood Watch PSCO Croutear had sent apologies Neighbourhood Watch Co-ordinator, Mrs Carey, reported that 2018 had started with a high volume of non-dwelling burglaries in the Winchester area. This included break-ins to garages, sheds and other outbuildings with tools being targeted by offenders. There has also been a small series of work tools being stolen from vehicles in Weeke area. She urged parishioner to keep garages, sheds and vehicles locked. PSCO Kerry Croutear was happy to help with security reviews of premises. Cllr Hall joined the meeting.	
17/18	64	Reports from City and County Councillors City Councillor Horrill highlighted that the City Council was actively consulting with the public. Some 2000 responses had been received to the Winchester Movement Strategy, a joint initiative from Hampshire County Council and Winchester City Council. Results of the public consultation were being collated and would help inform the priorities for Strategy as it was developed. Cllr Horrill added that Park and Ride sites to the west of the City were being investigated. Ongoing consultations included <ul style="list-style-type: none"> • The future of junction 9 of the M3 – with drivers and residents alike all welcome to have their say. 	Clerk

Signed.....Date

		<ul style="list-style-type: none"> Feedback on the Supplementary Planning Document (SPD) for the Central Winchester Regeneration project <p>Cllr Horrill updated on other projects</p> <ul style="list-style-type: none"> Winchester Sport and Leisure Park at Bar End – it was anticipated that this would be completed in 2021 and hopefully would be part of the Commonwealth Games facilities in 2022 Station Approach – The next stage was development of detailed design to planning application stage - February 2018 to August 2018 <p>The City's waste contact was due for renewal in 2019. The City Council was due to meet in February to discuss and approve the Budget going forward.</p> <p>Cllr Horrill highlighted that the City Council was keen to improve dialogue with the parishes and six-monthly meetings were planned. At the last meeting in parishes had raised concerns about "enforcement". This area had now been reviewed by a consultant and measures were being taken to respond to concerns.</p>	
17/18	65	<p>County Councillor Warwick had prepared a report as attached.</p> <p>It was noted that cars had been parking on the pavement in the village. The clerk was asked to put a note in the newsletter asking that car owners ensured access to pavements for pedestrians and room for large vehicles to pass.</p>	
17/18	66	<p>Traffic & Speed Report – Next Actions</p> <p>Further meetings had taken place with Jan Warwick, County Councillor and Karen White, Principal Engineer, Hampshire County Council looking at possible ways to address traffic speed and safety in the village and associated costing. Visual solutions such as gateways were under consideration. It was confirmed that the design of these had to be agreed by Hampshire County Council and consultation take place.</p> <p>A meeting was scheduled with Andy Smith (Team Leader Traffic Management East (Winchester, Fareham, Gosport, East Hants, Havant, Hart, Rushmore), Hampshire County Council) and his input would be sought. In addition, he would be asked if he had any ideas as to how the risk of traffic accident by at the junction by the Pond could be reduced.</p> <p>Councillors would continue to be updated.</p> <p>The clerk had contacted Kirton Farm (ref planning application 10/00895/FUL) and the owners had indicated that they may be willing to contribute to traffic calming measures that would help the local environment in a sustainable way</p> <p>Cllr Horrill and Warwick left the meeting</p>	Cllrs Hall and Deehan
17/18	67	<p>Reports from Tree and Cricket Wardens</p> <p>The cricket warden had nothing specific to report. It was noted that the hedges surrounding the cricket area had now been cut as previously discussed.</p> <p>The Tree Warden was unable to attend the meeting. Saplings had been planted by the pond as previously discussed.</p>	
17/18	68	<p>Representatives' Reports</p> <p>Burial Ground</p> <p>The area was looking tidy. At an appropriate stage action would need to be taken to clear the path of weeds.</p> <p>It was agreed to continue the annual grounds maintenance contract with Robert Smith, which covered this area and would be extended to include the memorial ground. A sum of £340.00 plus VAT pcm was agreed subject to agreement with Robert Smith.</p> <p>Mowing and Footpaths including review of recreation ground mowing</p> <p>Cllr Phillips had obtained two quotes for recreation ground mowing. The existing contractor, with a proposed 2.5% increase in annual contract cost was cheaper than the alternative, and a known quantity. It was agreed to continue with current contractor with a sum of £79.50 per cut subject to agreement with Scandor.</p> <p>Roads & Verges</p> <p>Nothing specific to report.</p> <p>Buses & Signs</p> <p>Nothing specific to report.</p>	Cllr Phillips Cllrs Phillips

Signed.....Date

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Playground

£445 had been received from the insurance company in respect of damage to the slide. The excess of £250 was to be paid to the parish council by the party that had inadvertently caused the damage.

Pond

The Pond representative was unable to attend the meeting.

Memorial Garden

This area was to be added to portfolio reports. Cllr Deehan reported that shrubbery had been cut back and verges cleared. The plan was to lift the lawn and replace turf (end of February probably being the best time).

Planning

New applications

Date Rec'd	Number	Address	Description	Closing date for comments
07/12/2017	17/03105/TPC	Pern Cottage Peach Hill	G1 – Fell group of 5/6 Ash of poor form, suppressed under row of mature Poplars	No comment submitted by PC
27/11/2017	17/03029/HOU	Greenways Peach Hill	Removal of existing garage, shed and green house and erection of new oak building. Resubmission of planning application 17/01767/HOU	12 January (no comment submitted by PC)

Decision awaited

Date Rec'd	Number	Address	Description	Status
07/12/2017	17/03108/LDP	New Barn Farmhouse	Proposed use of the land to station a mobile home/family annexe for use incidental to the main dwelling	Pending Consideration
29/11/2017	17/03044/LDC	Northwood Farm House Northwood Park	Commencement of development pursuant to Planning Permission Ref 14/01925/FUL by digging a trench to contain part of the foundation and the laying of a underground main or pipe to it	Pending Consideration
13/10/2017	17/02639/LDP	Northwood Farm House Northwood Park	Proposed commencement of development pursuant to Planning Permission Ref 14/01925/FUL by digging a trench to contain part of the foundation and the laying of an underground main or pipe to it	Pending Consideration
11/10/2017	17/02605/HOU	Mile Tree House	Extension to existing garage and relocation	Pending Consideration

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		Littleton Road Crawley	of existing highway drive entrance	
31/01/2017	17/00291/FUL	The Farmhouse New Barn Farm New Barn Lane	Renewal of temporary stationing of mobile home for occupation of assistant dairy person during August to March for a period of 5 years.	Current

Recent decisions

Date Rec'd	Number	Address	Description	Status
22/09/2017	17/02431/TPO	The Old Thatch Peach Hill Lane	I am applying to crown lift a yew tree that is located in the car park of the Fox & Hounds pub. This tree is located very close to the boundary fence and has become extremely overgrown so that it is now massively encroaching on my garden. In particular, it is growing over my garden shed, making it difficult to access the shed. The tree has been inspected by your Principal Tree Officer who has agreed that it needs to be crown lifted to 3 metres off the ground	Application permitted

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Finance

Recent transactions – to approve income and expenditure since last meeting

Receipts included VAT repayment, CIL payment and income related to the burial ground.

The clerk had checked with Winchester City Council and it had been confirmed that the permission at the Fox Hounds would not generate any CIL fund as it was not the type of development that is CIL liable.

Payments PV52 to PV63 were reviewed and approved.

To review budget year to date

Cllr Fratter reviewed the budget noting that routine expenditure was on track

Budget Planning for 2018/2019

Cllr Fratter had presented initial proposals for the budget for 2018/2019 at the November meeting suggesting that the precept be raised by £500 to £15,000 a rise of 3.4% in line with inflation. Councillors unanimously agreed with this proposal and the clerk was instructed to complete the precept form accordingly and return to Winchester City Council

Clerk

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Update from Councillors on risk assessments completed

Nothing specific to report.

Cllr Fratter highlighted that the capping on the churchyard wall would need to be replaced but that the problem was not immediate.

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Date of Next Meeting

The clerk was to rearrange the meeting for May. Parish Council elections were due on 3 May and a meeting had to be held within 14 days of this. Tuesday 15 May was suggested with the clerk to check availability of the Hall.

Clerk

Signed.....Date

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